

Marchington Parish Council

A meeting of Marchington Parish Council will be held on Tuesday, 13 May 2025, commencing 7.30pm at Marchington Village Hall.

All members of the Parish Council are hereby summoned to attend.

Issued by:  Siobhan Rumsby, Parish Clerk

Agenda

1. To elect a Chairperson; signature to Declaration of Acceptance of Office
2. To elect a Vice-Chairperson; signature to Declaration of Acceptance of Office
3. To elect a Finance Officer
4. To elect Marchington Village Hall Representative
5. To receive and, if appropriate, accept apologies for absence
6. To receive Declarations of Interest and Dispensations on items relating to the agenda
7. To consider approval and signing of the minutes of the meeting held on 8 April 2025
8. Public Forum
 - a) Member of the public to present plans on camping pods at Moisty Lane property.
9. To review and adopt the following policies and procedures, changes were indicated:
 - a) Code of Conduct for Councillors
 - b) Standing orders – *changes as advised by NALC*
 - c) Financial Regulations – *changes in line with new model regulations issued by NALC*
 - d) Grant Awarding Policy – *new policy created*
 - e) General Privacy Notice
 - f) Publication Scheme
 - g) Complaints Procedure
 - h) Retention of Documents Policy
10. To review the Council's Asset Register
11. To review the Council's and Staff subscriptions to other bodies
12. To confirm the appointment of Internal Auditor for the year
13. To confirm the arrangements for the annual playgrounds' inspection
14. To receive arrangements for ordinary meetings of the Full Council for the year
15. To receive reports and representations from outside organisations:
 - a) MP
 - b) Staffordshire County Council
 - c) East Staffordshire Borough Council
16. Clerk's Report
17. To consider planning applications, receive planning decisions, review planning appeals and enforcement issues.
 - a) **Planning Applications**
 - i. P/2025/00164 - Bridge Cottages, Church Lane Marchington: Raising of ridge height to detached garage to facilitate first floor extension for home office and storage and conversion of ground floor to form craft/hobby room– extension of time to respond to 15 May.
 - ii. P/2025/00271 - Seven Stars Farm, Stock Lane, Marchington Woodlands: Erection of two storey rear extension and single storey side extension
 - b) **Planning Decisions, Approved by ESBC:**
 - i. P/2025/00114- Brookside Cottage, Church Lane, Marchington: Crown reduction to reduce 3 sycamore trees and two conifer trees by 2.5 metres in height and 0.5 metre to the side

- c) **Enforcement Issues –**
 - i. Charnwood
 - ii. Stock Lane Traffic – use of premises; letter sent to planning department
 - iii. Newfield Farm; letter sent to planning department
- 18. Council owned property - To receive reports and proposals as required.
 - a) Play areas and outdoor park areas safety checks:
 - i) Silver Lane playground:
Monthly safety report – Cllr Tomkins
 - ii) Forestside :
Monthly playground and football pitch safety report – Cllr Morgan
Living Christmas Tree request – Letter sent to ESBC requesting permission, Forestside
 - iii) Silver Lane Bridge – Cllr Morgan
 - iv) Cricket Club – asbestos report
 - b) Marchington Village Hall - Cllr Mann
- 19. Flooding and Environment
- 20. Highways & Footpath issues
 - a) Highways
 - i) A50 Roadworks – letter sent to Derbyshire Highways
 - ii) Buttermilk Hill landslip
 - iii) Woodroffe's Cliff
 - iv) Gorsty Hill triangle
 - v) Hounds Hill – trees hazard, site meeting
 - vi) Bridge – Dog & Partridge
 - vii) General handyman work - Gate and stile repair
- 21. Finance, Chair
 - a) To note and consider the Schedule of Receipts, Payments & Quotations as listed.
- 22. Correspondence and phone calls
 - a) Resident requesting update on Woodroffe's Cliff risk. *Clerk responded.*
 - b) Copy resident letter x 2 to ESBC and Cllr Atkins requesting Stubby Lane weight restriction - *Clerk responded.*
 - c) Residents' complaints x 2 regarding Forestside football pitch grass cutting; *Clerk raised with contractor*
 - d) Copy update received on individual's plans for Forestside Camp
- 23. Items for input onto next agenda

Next Meeting : 10 June 2025 at Marchington Woodlands Village Hall 7.30pm