

Marchington Parish Council

Annual Council Meeting 2023

To members of the Council: Cllr Bullock, Cllr Glover, Cllr Hayes, Cllr Hayhurst, Cllr Mann,
Cllr Morgan, Cllr Tomkins

To all Parish Councillors, you are hereby summoned to the Annual Council Meeting of Marchington Parish Council to be held at Marchington Village Hall, commencing at 7:30pm on 9th May 2023.

Issued by: *Clare Nash* Clare Nash, Parish Clerk

Agenda

1. To elect a chairperson and signature of Declaration of Acceptance of Office
2. To receive and, if appropriate, accept apologies for absence –
3. To elect a vice-chairperson and signature of Declaration of Acceptance of Office
4. To elect Finance Officer
5. To elect Marchington Village Hall Representative
6. To adopt the following policies (previously circulated)
 - Standing orders (amended)
 - Financial Regulations (minor change)
 - Code of Conduct for Councillors
 - Privacy Policy (minor changes)
 - Consent to Storage of Personal Data (minor change)
 - General Privacy Policy (unchanged)
 - Publication Scheme (minor changes)
 - Media Policy (amended)
 - Disciplinary Procedure (amended)
 - Solar Grants Terms & Conditions (minor change)
 - Data Retention Policy (new)
 - Safeguarding Policy (amended)
 - Co-option Policy (amended)
7. To review the Council's Asset Register (previously circulated).
8. To receive confirmation of the Council's arrangement for Insurance Cover (previously circulated).
9. To consider the Council's eligibility for General Power of Competence, Chair
10. To review the Council's & Staff's subscriptions to other bodies, Chair
11. To receive arrangements (time & place) for ordinary meetings of the Full Council for the next year (previously circulated).
12. To receive Declarations of Interest and Dispensations on items relating to the agenda –
13. To approve and sign the minutes as a true record of the meeting held on 11th April 2023 Proposed –
Seconded –
14. Public Forum –
15. Marchington Woodlands Permanent Agenda Item
16. Forestside Permanent Agenda Item
17. Other Organisations –To receive reports from outside organisations.
 - a) County Councillor report – previously circulated
 - b) ESBC -
 - c) Staffordshire Police – previously circulated.
18. To consider planning applications and receive planning decisions review planning appeals and enforcement issues.
 - a) Planning Applications Received
 - i) **P/2020/00635 - Proposal:** Erection of 2 No. additional poultry sheds with associated control room, heat exchangers, feed bins & hardstanding, formation of a 1.5m high soil bund, landscaping and expansion to existing drainage

attenuation pond on an established poultry farm (AMENDED SCHEME and ADDITIONAL INFORMATION)

Location: Coppice Farm, Hobb Lane, Marchington Woodlands, Staffordshire, ST14 8RG **Grid Ref:** 408401 329014

- ii) **P/2023/00388 - Proposal:** Reduce the height of one Holly tree by 3 metres. **Location:** The Pump House, Jacks Lane, Marchington, Staffordshire, ST14 8LW **Grid Ref:** 413348 330744
 - iii) **P/2023/00441 - Proposal:** Reduce large lower limb by 5m that extends towards the properties and contains a prominent large cavity at 4m from the main fork, reduce the remaining lateral branches/branches that also extend toward the properties by 2m to balance of one Beech tree **Location:** Land to the rear of 11 Woodland Views, Marchington, Staffordshire, ST14 8NF **Grid Ref:** 413176 330705
 - b) Decisions Received –
 - i) **P/2023/00175 -Prior Approval** for the conversion of agricultural building to form a dwelling. **Location:** Newlands Farm, Netherland Green, Staffordshire, ST14 8PP **Decision:** Permitted
 - ii) **P/2021/01039 - Retention** of a domestic timber outbuilding and garden room with an open fronted shelter. **Location:** The Old Store, High Street, Marchington, ST14 8LD **Decision:** Permitted
 - a) Enforcement Updates – None
19. Finance, Chair
- a) To authorise payments as listed in Appendix A
 - Proposed –
 - Seconded –
 - b) To discuss and decide on additional signatory on RBS bank accounts, Chair.
20. Solar Fund, Chair
- a) Marchington Tennis & Bowls Club – To decide if expenditure on additional items will be funded.
 - b) Map Lecterns – To decide if planning permission costs to be met from Solar Fund.
21. Council owned property - To receive reports & action if required.
- a) Play areas and outdoor park areas safety checks -
 - i) Silver Lane playground monthly safety report, Cllr Tomkins
 - ii) Forestside playground and football pitch monthly safety report, Cllr Mann
 - b) Marchington Village Hall, Cllr Mann
 - c) Cricket Club – update on driveway, Chair
22. Parish Council vacancies, Clerk
23. Highways & Footpath issues, Clerk
- a) Highways issues
 - i) Flooding on B5017 at Birch Cross
 - ii) Potholes
 - iii) Missing chevrons
 - iv) Prison Traffic in the village
 - b) Footpath issues
 - i) Smallwood Manor – FP 0.688
 - ii) Permissive Paths
24. CPR Training update, Clerk
25. Bulls Head ACV, Cllr Morgan
26. Marchington Tennis & Bowls Club Invitation to visit, Clerk.
27. Silver Lane Footbridge, Cllr Morgan
28. Community Fund, Chair,
29. Correspondence, Clerk
- i. Resident & MP – re flooding at Birch Cross
 - ii. EON – replacement lighting column
 - iii. Resident from Yoxall – re pond at Dovegate
 - iv. SPCA – Lisa Horritt leaving
 - v. Resident regarding neighbouring property
 - vi. Forestside resident – re grass cutting.
 - vii. South Staffordshire Water – re leak in Moisty Lane
30. Urgent items for input onto 13th June agenda

Date of next meeting 13th June 2023

