

# Marchington Parish Council Minutes

## Meeting held on Tuesday 11<sup>th</sup> October 2022

### At Marchington Village Hall

Present: Cllr Bicknell, Cllr Bullock, Cllr Hayes, Cllr Hayhurst (Vice-Chair), Cllr Morgan, Cllr Nixon

Parish Clerk: Clare Nash

4 Members of the public

#### Meeting opened at 19.30pm

1. To receive and accept apologies – Cllr Mann, Cllr Tomkins and Cllr Hudson
2. To receive Declarations of Interest and Dispensations – None
3. To approve and sign the minutes as a true record of the meeting held on 27<sup>th</sup> September 2022 - Proposed – Cllr Bicknell  
Seconded – Cllr Morgan
4. Public Forum
  - i. Prison traffic – Resident said Church Lane Road Closure had highlighted the number of prison staff using the road through the village and a recent CSW session found that out of 115 cars at least 18 appeared to be prison staff. It was noted that some officers live in the village. Signs at prison exit says traffic should turn left but appears not being heeded. PC can't stop prison traffic through the village, but we can request that staff be asked not to use this route.  
**Action: Clerk to write to the Prison Governor on this issue & also ask about access for walkers to the right-hand side of the prison. Arrange a meeting with the Prison Governor.**
5. Marchington Woodlands Permanent Agenda Item
  - i. First Aid Course – MADS & Festival Committee had a course which was paid for by the Festival Committee. The cost was £350 for 12 people who achieved a Level 3 qualification. **Action: Cllr Morgan will send details to KP**
  - ii. Christmas Tree – PC will consider providing a Christmas Tree this year at the Nov meeting. **Action: Add to Nov agenda**
6. Forestside Permanent Agenda Item – No issues reported.
7. Other Organisations –To receive reports from outside organisations.
  - a. ESBC – None received
  - b. Staffordshire Police – Smart Alerts received about Bogus Callers & vehicle theft. **Action: Clerk to post on Facebook**
8. To consider planning applications and receive planning decisions review planning appeals and enforcement issues.
  - a. Planning Applications Received –
    - i. P/2022/00866 - Listed Building Consent for the installation of replacement windows. Location: Thorn Tree Farm, Allens Lane, Marchington, Staffordshire, ST14 8LA **PC Comments - None**
    - ii. P/2022/00928 - Proposal: Listed Building Consent for the change of use from children's nursery with dormitory accommodation into a 12 bedroom residential eating disorder care accommodation with ancillary educational classrooms and a self-contained independent living area (Class C2), replacement windows and doors and installation of a dormer window to the East elevation along with various other external and internal alterations. Location: Smallwood Manor, Uttoxeter Road, Netherland Green, Staffordshire, ST14 8NS **PC Comments: PC hope that Outdoor lighting not too excessive.**
    - iii. P/2022/00927 - Proposal: Change of use from children's nursery with dormitory accommodation into a 12 bedroom residential eating disorder care accommodation with ancillary educational classrooms and a self-contained independent living area (Class C2), replacement windows and doors and installation of a dormer window to the East elevation along with various other external alterations. Location: Smallwood Manor, Uttoxeter Road, Netherland Green, Staffordshire, ST14 8NS **PC Comments: PC hope that Outdoor lighting not too excessive.**
  - b. Decisions Received –
    - i. P/2022/01006 - Shortening of branches by a maximum of approximately 2 metres to remove spindly growth and reshape the crown of the tree to one Plum tree. Location: Yew Tree House, High Street, Marchington, Staffordshire, ST14 8LD – *Permitted*
  - c. Enforcement Updates –
    - i. Charnwood – No change from September.
    - ii. P/2022/00109 – Complaint from resident received. Location: The Orchard, Allens Lane. The builder has built in a solid floor where a VOID should be and studding to take glazing either side of opening door frames, making this

area in effect a Balcony overlooking the rear garden of the property and the properties at the lower end of Moisty Lane. ESBC Enforcement have visited site and informed housebuilder that the rear elevation does not comply with the approved plans & awaiting his decision on if he is to apply for retrospective permission or alter the structure to comply. Clerk has emailed enforcement with PC views expressed at September meeting.

- iii. Brookside House – a resident reported that Velux windows have been installed in the roof of the house & questioned if planning permission was required since the house is within the Conservation Area of the village. Enforcement have visited and informed the developer that planning permission is required. The PC will have opportunity to comment if planning is submitted.

9. Council owned property updates -

- a. Play areas and outdoor park areas safety checks -
  - i. Silver Lane playground monthly safety report. No report submitted. **Action: Cllr Hayhurst**
  - ii. Silver Lane fence – Quotes are being obtained for both metal and wooden replacement fencing, awaiting a third quote. **Action: Clerk to add to Nov Agenda for decision.**
  - iii. Forestside playground and football pitch monthly safety report, Cllr Nixon reported that there are no noticeboards at either the play area or football pitch. Need to be waterproof & vandal proof. **Action: Clerk to get quotes.**
- b. Marchington Village Hall - None
- c. Cricket Club - Season has ended so no report.

10. Marchington Woodlands Village Hall

- i. Noticeboard – at a recent meeting MWWH Committee decided that they do not want a noticeboard at all. Therefore, the PC won't be replacing the existing board. The PC has permission from SCC for an alternative site. This is not on the side of the MWWH entrance, it will be away from the entrance, still on the verge but closer to the junction of the old school. It is the PC intention to install a new PC noticeboard with the map lectern – it is a requirement for the PC to post notices in the Woodlands to ensure that the PC is accessible to all. The Councillors thanked KP for her efforts to get this matter resolved. **Action: Clerk – Obtain quote for a two-pane noticeboard.**

11. Flooding

- a) Church Lane update – Letter of complaint was sent to EA Chief Exec and EA complaints procedure. Response received immediately and a site meeting has been arranged for 24<sup>th</sup> October. EA are currently looking at opening an access from Church Close for maintenance of the bund. Resident raised a concern about delays with PFR, Cllrs agreed to mention this issue at the meeting with the EA. **Action: Clerk to send information from EA to resident with update on PFR.** Culvert & ditch – concern expressed by residents over maintenance of the ditch, some confusion over who is responsible for this. Cllr Morgan will have a meeting with residents prior to EA meeting to ascertain their views for relaying to the EA. **Action: Cllr Morgan**
- b) Priority Services Register – Balance Street Surgery have advised that they promote it to patients when they visit the surgery and will now publicise a link to the PSR via their Facebook page. PC had discussion about best way to make vulnerable residents aware of this register. Main benefits from being on the register are advanced warning of power cuts, and priority emergency support in the event of a power cut/flood etc. Decisions were as follows:  
**Action 1: Clerk to share link on MPC FB page and ask the shop to promote. Talk to Cllr Hudson – is he able to assist with raising awareness of this Register?**  
**Action 2: Cllr Mann - Add to PC Chair's report for Parish Magazine.**
- c) Flood Wardens – it was felt that there was need a refresher course for Flood Wardens. New recruits can attend but can't be Flood wardens until full training received. **Action 1: Cllr Morgan will organise this. Action 2: Clerk to Make 10 copies of the Road Closure Scheme**

12. Sudbury Prison update – Cllr Roberts, Cllr Mann and the Clerk attended meeting on 30<sup>th</sup> September with a view to arranging for a prisoner to carry out regular, general maintenance work (unpaid) around the village. HMP Sudbury have many prisoners working on placements outside the prison and are always looking for new positions. The Cllrs were assured that HMP Sudbury never has sex offenders in their care. If this goes ahead the prisoner would be dropped off in the village by HMPS. Prisoner would need supervision & guidance. The meeting finished with agreement to proceed with security checks and a site visit. Cllr Nixon commented, and it was agreed, that the parish would not want a prisoner working in the village who has committed a crime in this local area.

13. Silver Lane bridge project, Cllr Morgan has been in touch with Colshaw Construction to get a quote for the abutments. Engineering drawings will be done by a local engineer. This project has had prior approval from the EA.

14. Maps & Lecterns – The Council voted in May to approve expenditure of £3,216 but prices may increase. Unanimous vote to go-ahead with this even if price is increased. **Action: Clerk to place order**

15. Village Phone Box - Local person has been engaged to paint the phone box when the weather allows.

16. Finance, Vice Chair

- a. To authorise payments as listed in Appendix A
  - Proposed – Cllr Bicknell
  - Seconded – Cllr Bullock

Appendix A -October 2022					
Date	Monies received:	£			
01/08/22	Interest	£7.33			
30/09/22	Transfer - from Solar acc to current acc - For concrete -part of Solar bench project	£429.00			
30/09/22	Transfer from Solar to current account - TTV Match funding	£475.00			
23/09/22	Precept - second payment	£15,245.29			
<b>TOTAL OF RECEIPTS</b>		<b>£16,156.62</b>			
Date	Invoices/Money to be paid out:	Net	Vat	Total	Chq No
30/09/22	Perennial Landscapes Ltd - Inv 5488	£502.49	£100.50	£602.99	2546
27/09/22	The Play Inspection Company Ltd - Inv 56290	£218.85	£43.77	£262.62	2547
27/09/22	SPCA - New Clerk Induction Course - Inv SI-879	£40.00	£0.00	£40.00	2548
30/09/22	Handy man salary and expenses	£112.00	£0.00	£112.00	2549
30/09/22	Previous Clerk - final salary payment	£264.20	£0.00	£264.20	2550
30/09/22	Clerk salary - New Clerk	£488.77	£0.00	£755.13	2551
30/09/22	Clerk travel and expenses - New Clerk	£226.83	£39.53		
11/10/22	Precept 2nd Payment - Marchington Woodlands Village Hall Committee	£1,000.00	£0.00	£1,000.00	2552
11/10/22	Precept 2nd Payment - Marchington Village Hall Committee	£1,000.00	£0.00	£1,000.00	2553
11/10/22	Precept 2nd Payment - St Johns Church	£1,000.00	£0.00	£1,000.00	2554
11/10/22	Precept 2nd Payment - St Peters Church	£1,000.00	£0.00	£1,000.00	2555
28/09/22	ESBC Inv 769310 Roadsweeping & litter picking, emptying litter bins 1/10-31/12	£539.82	£107.96	£647.78	2556
28/09/22	ESBC Inv 769498 Emptying trade refuse bin at MVH period to 31/12/22	£86.71	£0.00	£86.71	2557
		£6,479.67	£291.76	<b>£6,771.43</b>	
<b>As of 30th September 2022</b>					
	Current Account	£1,002.11			
	Gold Account	£49,969.30			
	Solar Account	£55,873.16			
		<b>£106,844.57</b>			
<b>Solat Account Transfers</b>					
	Transfer from Solar Account to Gold Account (Materials for benches from Tippers)	£109.90			

\* Clerk expenses include cost of spare parts for the defibrillator.

- b. Precept Grants reminder – Applications have been received from MVH and St John's Church

#### 17. Highways and Footpath issues, Clerk

- a. Highways issues
- i. Chevron at Birch Cross – reported to Trevor Mellor (SCC Highways) and has been escalated.
  - ii. Silver Lane – Highways have been informed & ongoing.
  - iii. Church Lane – Trevor Mellor has been informed and will look into it.
- b. Footpaths –
- i. Lower Stock Lane Farm, Stock Lane Action: Clerk Add to Nov Agenda
  - ii. Houndhill/Forestside footpath – meeting arranged for 20<sup>th</sup> October

#### 18. Correspondence, Clerk

- a. Resident has complained about noise from Marchington Industrial Estate. Clerk can raise this with Hortons and pass on the details, but the resident should take it up with the ESBC Environmental Health Officers (EHO). It was noted that the PC used to have regular liaison with the Industrial Estate, can we reinstate this? Action: Clerk to ask Hortons.
- b. Resident has complained to Councillor Morgan about rubbish blowing over the road in Woodland Views. Resident has complained to EHO but EHO confused the complainant with the offender. Cllr Morgan has informed Cllr Hudson about the mistake. Resident has written to the EHO to inform them of the mistake and a meeting is arranged for this week.

#### 19. Urgent items for input onto the 8<sup>th</sup> November 2022 Meeting

- i. Cross Roads Sign at Quee Lane has been missing for three year (8<sup>th</sup> Oct 2019) – Action: Clerk to Report

Meeting Ended 20.55pm

**Date of Next Meeting –8<sup>th</sup> November 2022**