

Marchington Parish Council Minutes

Tuesday 9th August 2022

Present - Cllr Bicknell, Cllr Hayes, Cllr Hayhurst, Cllr Mann, Cllr Morgan, Cllr Nixon, Cllr Roberts, Cllr Tomkins

Parish Clerk – Becci Ede

6 Members of the public

Meeting opened 19:30

1. To receive apologies and accept and record approval of absence – Cllr Bullock, Cllr Hudson
2. To receive Declarations of Interest and Dispensations – None received
3. To approve and sign the minutes as a true record of the meeting held on 9th July 2022 - Proposed – Cllr Tomkins
Secinded –Cllr Hayhurst
4. Other Organisations –To receive reports from outside organisations.
 - a. ESBC – No report received
 - b. Staffordshire Police – Report previously circulated
5. To consider planning applications and receive planning decisions review planning appeals and enforcement issues.
 - a. Planning Applications Received –
 - i. P/2022/00785 - Conversion and alterations of an existing L-shaped outbuilding into an annexe including external staircase on west elevation. Location: Holly Bank, High Street, Marchington, Uttoxeter, ST14 8LD. Marchington Parish Council makes no objection assuming that all environmental issues are considered.
 - b. Decisions Received –
 - i. P/2022/00307 - Erection of a pitched roof over existing flat roofed front extension Walkers Orchard, Church Lane, Marchington, Staffordshire, ST14 8LJ – Permitted
 - ii. P/2022/00308 - Erection of a pitched roof over existing flat roofed front extension Buttyard Croft, Church Lane, Marchington, Staffordshire, ST14 8LJ – Permitted
 - c. Enforcement Updates –
 - i. P/2022/00581 Charnwood – A planning application has been submitted but is not yet live on the planning pages. The Council would like to know if there is limited for documents to be submitted and if permission has been granted for the cameras and up-lighting at the property – [Action Clerk, write to ESBC enforcement.](#)
6. Council owned property updates -
 - a. Play areas and outdoor park areas safety checks -
 - i. Silver Lane playground monthly safety report, Cllr Bullock – To be sent during the week ahead.
 - ii. Silver Lane fence – The fence around the play area has been damaged again, repairs will be made by the handy man. Cllr Morgan voiced concerns around the suitability of the fence and suggested that the Council look to replace it soon. [Action Clerk](#) – Obtain quotes for wood, metal, and recycled plastic replacements. Cllr Hayes, Cllr Morgan and Cllr Mann to support with the project.
 - iii. Forestside playground and football pitch monthly safety report, Cllr Roberts - No issues with the play area, Cllr Roberts was unaware of the location of the football pitch – [Action Clerk or Cllr Mann](#), show Cllr Roberts the location.
 - b. Marchington Village Hall, Cllr Mann – The planning application for the frontage is to be submitted soon, the Clerk will need to support with the application, the fee will be paid by the village hall committee.
A resident asked about the broadband at the village hall – [Action Cllr Mann, email details to resident.](#)
 - c. MVH Defibrillator, Chair – The defibrillator needs to be replaced due to the manufacturer no longer making the units or replacement parts. A member of the MWVH committee shared information gathered when investigating the same issue with their defibrillator. If the units are within the 8-year warrantee, they should be replaced by a similar unit. West Midlands ambulance service will take the unit off the register if after 3 months, parts are not replaced. Another resident advised that there is a new unit being manufactured in the UK, details will be shared once received. A resident expressed the importance of CPR training in the community and that CPR training could be more beneficial and serve more people than the defibrillator. More information is needed on the defibrillator. What are the legal requirements and recommendations – [Action Clerk](#)
7. Marchington Woodlands Village Hall, Chair
Karen Perrins spoke to the meeting. The MWVH committee would like information around the decision of Councillors no longer attending their monthly committee meeting and enquired as to why they do not have a PC member on their committee. Cllr Hayes advised that the MWVH committee meeting is more about the running of the hall and not always needed input from the PC. The Council explained the Village Hall runs differently as it is owned by the PC and therefore, they must have a trustee. Cllr Nixon advised that it's not compulsory to have a PC member on the Woodlands committee, they would need a Cllr to volunteer to be on the committee. The Chair suggested that issues should be communicated to the Clerk in the first instance and that the Council could add a permanent slot on the PC meeting agenda, where people from the Woodlands can raise issues and concerns

Cllr Mann proposed that the meetings in the Woodlands increase from two to three times a year and a permanent agenda item is added to the beginning of the agenda where issues for the Woodlands and Forestside can be raised. A vote took place, 7 of 8 Councillors voted in favour of the proposal.

Action Clerk – Post a notice to advise residents of the changes.

8. Marchington Woodlands, Chapel Triangle, Chair – The latest information provided by Cllr Hudson is that the situation is with the legal department of Staffordshire County Council.

9. Flooding, Chair

a. Priority services register – The Council discussed how to advise the people who need to be on the register of the process, many vulnerable people are not online. The Council suggested a door knock to identify and communicate this to residents. The Council agreed that the impact of flooding is far wider than the local areas that are directly affected by the floods. The Council agreed that this is a large exercise to inform all residents of the register. The Council suggested that a leaflet drop, and Parish magazine article would be useful. A resident offered to make an enquiry through the GP surgery and update the Council on their process for this.

Action Clerk – Add the links to the website and Facebook page, ask the EA how they suggest reaching out to people.

b. Clearing of the brook – A resident suggested that the brook has been cleared in several areas and asked if the PC had been involved. The PC confirmed they had not, it may have been done by local residents. Residents requested an update from the EA regarding the culvert clearing– **Action Clerk**

10. Dovegate Prison, Chair

- a. Litter - There is a large amount of general litter in the prison area – **Action Clerk** - write to the prison.
- b. Traffic through the village - This was discussed at the last liaison meeting; staff should be reminded of this on a regular basis. **Action Clerk** – Write to the prison to advise that prison traffic seems heavier at present through the village.
- c. Footpaths - The prison are working towards opening the paths around all three lakes soon.

11. Sudbury Prison, Chair – A meeting is to be set up between the prison and Marchington Cllrs to discuss next steps. Marchington Village Hall committee would also like to use the services if possible.

12. Silver Lane bridge project, Cllr Morgan – £1000 will be granted by ESBC, there could be time limit on spending this, Cllr Morgan to advise. Costs have been received for a recycled plastic components for the walkway of the bridge, the costs are similar to the costs of wood. The Council should revisit this with ESBC planning - **Action Clerk**

13. Map lecterns, Chair - Clerk and Cllr Hayhurst to meet and discuss the requirements for the map. Date and time TBC.

14. Parish Clerk update, Chair – Cllr Mann gave an update on the situation and advised that Clare Nash was the successful candidate. A vote was taken, all Councillors were in favour of the new hiring.

15. Finance, Chair

- a. To authorise payments as listed in Appendix A
Proposed – Cllr Hayhurst
Seconded – Cllr Nixon

Appendix A -August 2022

Date	Monies received:	£			
01/07/22	Interest	£3.55			
15/07/22	Green Lane Solar Benefit	£4,230.00			
TOTAL OF RECEIPTS		£4,233.55			

Date	Invoices/Money to be paid out:	Net	Vat	Total	Chq No
31/07/22	Perennial Landscapes Ltd - July	£502.49	£100.50	£602.99	2529
05/08/22	TFD - Wood treatment for benches - Reimburse Cllr Mann	£44.97	£8.99	£53.96	2530
09/08/22	Handy man salary and expenses (includes weedkiller £10)	£171.00	£0.00	£171.00	2531
09/08/22	Clerk salary - At new rate of £13.21	£528.40	£0.00	£827.49	2532
09/08/22	Clerk travel and expenses	£285.09	£14.00		
09/08/22	Clerk back pay - April 21 to June 22	£1,194.00	£0.00	£1,194.00	2533
08/06/22	Marchington Village Hall - Clerk Interviews	£37.50	£0.00	£37.50	2534
09/08/22	Marchington Parish Council - Transfer to Solar account	£4,230.00	£0.00	£4,230.00	2535
		£6,993.45	£123.49	£7,116.94	
As of 31st July 2022					
	Current Account	£1,003.15			
	Gold Account	£45,538.93			
	Solar Account	£33,547.06			
		£100,089.14			

- b. Parish Clerk salary increase and back pay - All voted in favour of the amount agreed.

Parish Clerk: Mrs Rebecca Ede – 39 Blounts Drive, Uttoxeter, Staffs, ST14 8TQ - Tel: 07549 164641

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16. Highways and Footpath issues, Clerk

- a. Highways issues – Raise the previously reported Hound Hill potholes with Trevor Mellor – [Action Clerk](#)
- b. A resident reported that large vehicles carrying horses are frequently passing through the village, the Council discussed and agreed that there are no restrictions, however a letter could be written to the equestrian centre to request they communicate alternative routes to their customers – [Action Clerk](#)
- c. Footpaths –
 - i. Update received re Forestside - The landowner has agreed a meeting but a date has not yet been set, [Action Clerk](#) – Chase SCC for dates.
 - ii. Marchington Cliff footpath – A resident has advised that the landowner has blocked access. Cllr Hayes told the Council that this is not the case and that the gate can be used for access. [Action Clerk](#) - Write to resident and update.

17. Correspondence, Clerk

Smallwood Manor Hospital, request for meeting – The manager of the hospital has requested to meet the Parish Council. An invitation is to be sent to attend the next Parish Council. – [Action Clerk](#)

Rural Development Fund, Cllr Hudson & Cllr Atkins - Investigate applying for first aid/CPR courses for residents. – [Action Clerk](#)

East Staffordshire UK Shared Prosperity Fund – Request further information of how this could benefit Marchington – [Action Clerk](#)

18. Urgent items for input onto the 13th September 2022 Meeting

Meeting closed 21:17

Date of Next Meeting – 13th September 2022