

Marchington Parish Council Minutes

Tuesday 12th July 2022

Present - Cllr Bullock, Cllr Hayes, Cllr Hayhurst, Cllr Mann, Cllr Morgan, Cllr Nixon, Cllr Robberts, Cllr Tomkins

Parish Clerk – Becci Ede

3 Members of the public

Meeting opened 19:30

1. To receive apologies and accept and record approval of absence – Cllr Bicknell
2. To receive Declarations of Interest and Dispensations – None
3. To approve and sign the minutes as a true record of the meeting held on 14th June 2022 - Proposed – Cllr Tomkins
Seconded – Cllr Hayhurst
4. Other Organisations – To receive reports from outside organisations.
 - a. ESBC – No report received
 - b. Staffordshire Police – No report received - [Action Clerk - contact PCSO Leathers regarding the missing report.](#)
5. To consider planning applications and receive planning decisions review planning appeals and enforcement issues.
 - a. Planning Applications Received –
 - i. P/2022/00055 - Retention of handrail and balustrades to first floor balcony on rear elevation and Cedral horizontal shiplap cladding to front and rear elevations. 15 Windmill Drive, Marchington, ST14 8JP – REVISED APPLICATION – Marchington Parish Council makes no objection assuming that all environmental issues are considered.
 - b. Decisions Received –
 - i. P/2022/00177 - Listed Building Consent for alterations to the North West Wing 3 storey annex to include replacement windows, replace existing rear door with new security door, install new French doors to NW elevation, replace existing cold-deck flat roof with new warm-deck flat roof, replace roof lantern with new flat roof light panel, encase existing steel fire-escape staircase with anti-ligature & climb enclosure, internal alterations to create secure bedrooms & associated rooms, block-off existing windows with external hanging tiles, install new shower rooms & associated drainage, internal stud walls & doors, construct fire & security screens, install two additional WCs to ground floor, new door opening on the first floor to provide access to the existing changing rooms in order to create a family visitors room, install a new accommodation staircase from the ground floor to the first floor within the NW wing Smallwood Manor, Uttoxeter Road, Netherland Green, Staffordshire, ST14 8NS – Consent Granted
 - ii. P/2022/00341 - Change of use of land from agricultural to equestrian for personal use, formation of a manege, conversion of existing garage to a stable block, tack room and feed room, erection of a workshop/store and erection of a muck heap. Frostfields, Silver Lane, Marchington, Staffordshire, ST14 8LL – Permitted
 - c. Enforcement Updates –
 - i. Charnwood – A planning application has been submitted but is not yet live on the planning pages - P/2022/00581
6. Council owned property updates -
 - a. Play areas and outdoor park areas safety checks -
 - i. Silver Lane playground monthly safety report, Cllr Bicknell to forward on Thursday 14th July
Cllr Mann read out an email regarding an unofficial geocaching event that is planned on 3rd August at Silver Lane. The PC have been asked to contact the Geocaching association and express concerns about an unauthorised event taking place. The Council discussed and recommended a letter be sent to ask who the organisation is, what is planned and if they have insurance etc.
Cllr Bullock asked about the goals on the smaller pitch on Silver Lane, Cllr Morgan advised that they will be back up at the beginning of August once the grass has had chance to grow.
 - ii. Forestside playground and football pitch monthly safety report, Cllr Nixon to forward report on Wednesday 13th July
 - b. Marchington Village Hall, Cllr Mann – The festival saw 26 stalls in the Village Hall, it was a successful event, in future less stalls would be booked. The Village Hall committee are working on the planning application for the frontage.
 - c. Cricket Club, brook side bushes, Cllr Morgan – A fence that was put up in lockdown with bushes planted alongside, some of the bushes have been strimmed accidentally. Cllr Morgan suggested spending the grant money on replacing them, Cllr Morgan will review further and report back.
7. Marchington Woodlands Village Hall, Chair
 - a. Defibrillator - An email has been received from Karen Perrins requesting that the PC replace the defibrillator. The original was financed through charity money raised by the landlord of the Dog and Partridge. In 2020 the Woodlands requested that MPC pay to replace parts, MPC agreed but MPC have never funded defibrillators in the past. The Council agreed this is not something that should be funded by the Parish Council. It was suggested that we refer the committee to West Midlands Ambulance Service. [Action Clerk – Write back to KP.](#)

- b. Parking on the grass verge – An email was received from Karen Perrins regarding an accident where a resident fell into the ditch on the grass verge. The hedge belongs to the village hall therefore the ditch also belongs to the village hall. The Council agreed that it is the Village Halls responsibility to make safe for visitors. [Action Clerk – Write back to KP.](#)
8. Marchington Woodlands, Chapel Triangle, Chair – Cllr Hudson advised that a meeting was due to take place at the town hall. Kate Griffiths has responded to the email sent by MPC; Kate confirmed that the police have now backed out and passed the responsibility to ESBC and SCC.
9. CCF application, Cllr Morgan - The application has been submitted for the Silver Lane bridge, ESBC have requested a detailed proposal which is being worked on by Cllr Morgan.
10. Sudbury, Prisoner community placements, Chair – The prison are keen to work with MPC by providing staff to complete jobs around the Parish. Cllr Roberts agreed to be the liaison for the project. [Action Clerk – to set up a meeting with Sudbury, Cllr Mann and Cllr Roberts.](#)
11. Flooding, Chair
- a. Flood plan meeting – A meeting took place in the Village Hall to work on the flood action plan. The latest update on flood prevention projects was provided. At the bund and the bridge, core samples are being taken. The culverts at Church Lane have been cleaned out in the last few weeks. The bund work is due to take place August to September. The smaller bund that has been suggested by the bridge, is being reviewed with the land owners due to concerns that the work may push the water closer to their property. A resident advised that although the culverts have been cleared, there are still issues with the pipes that need repairing and ditches need digging out.
[Action Clerk – Contact Severn Trent for a meeting and contact the EA for an update on works that has been done on the culverts. Request to see the CCTV that was taken 11th and 12th July.](#)
12. Marchington Industrial Estate access road, Chair – Cllr Mann and Cllr Hayhurst attended a meeting at Draycott Village Hall, Draycott Cllrs, Cllr Hudson, Richard Rayson, ESBC were in attendance. Draycott PC showed George Allen a proposal for a relief road which Cllr Mann and Cllr Hayhurst strongly opposed. Draycott said they didn't want what had been proposed, they wanted a small access road to the industrial estate from Morton Lane. The County Council will not pay for the road. As a county there are ¾ other areas that are a higher priority. Draycott PC want to move forward and are supported by Cllr Hudson. Draycott PC are particularly concerned about 2 companies that have very large vehicles and the danger of collision on Stubby Lane.

20:35 – Cllr Bicknell joined the meeting

13. East Midlands Airport airspace, Chair – EMA are looking to expand. The route of take-off is not over Marchington Parish but the route of landing is. Consultation is in progress to ask what people want and if the preference is that the landing path is regular or follows a more random distribution pattern.
14. Parish Clerk applications, Chair – Five applications have been received. The interview committee was decided to be Cllr Mann, Cllr Nixon, Cllr Bullock and Cllr Morgan - Interviews to be held on the 21st July 9.30am [Action Clerk – Book times with all candidates and book the village hall.](#)
15. Finance, Chair
- a. To authorise payments as listed in Appendix A

| Appendix A - July 2022 | | | | | |
|-----------------------------|--|--------------------|----------------|------------------|--------|
| Date | Monies received: | £ | | | |
| 01/06/22 | Interest | £3.98 | | | |
| 14/06/22 | Transfer from Leek account | £1,385.00 | | | |
| TOTAL OF RECEIPTS | | £1,388.98 | | | |
| Date | Invoices/Money to be paid out: | Net | Vat | Total | Chq No |
| 29/04/22 | Perennial Landscapes Ltd - April 12/04/22 & 26/04/22 | £478.57 | £95.71 | £574.28 | 2502 |
| 31/05/22 | Perennial Landscapes Ltd - May 10/05/22 & 24/05/22 | £478.57 | £95.71 | £574.28 | 2512 |
| 30/06/22 | Perennial Landscapes Ltd - June | £492.93 | £98.59 | £591.52 | 2520 |
| 04/01/00 | Parish Magazine article - Job advert | £15.00 | £0.00 | £15.00 | 2521 |
| 12/07/22 | Handy Man salary and expenses | £353.00 | £0.00 | £353.00 | 2522 |
| 12/07/22 | Clerk Salary | £448.80 | £0.00 | £509.49 | 2523 |
| 12/07/22 | Clerk travel and expenses | £55.19 | £5.50 | | |
| 08/06/22 | Marchington Village Hall - EA Flood planning meeting | £30.00 | £0.00 | £30.00 | 2524 |
| 16/06/22 | Burton Industrial Engraving - Cricket Club plaque | £220.00 | £44.00 | £264.00 | 2525 |
| 29/06/22 | East Staffordshire Borough Council - RoadswEEPing and litter picking | £539.82 | £107.96 | £647.78 | 2526 |
| 29/06/22 | East Staffordshire Borough Council - Trade refuse emptying | £86.71 | £0.00 | £86.71 | 2527 |
| 07/05/22 | Tipppers, materials for bench installation - Reimburse Cllr Ian Morgan | £109.90 | £21.98 | £131.88 | 2528 |
| | | £3,308.49 | £469.45 | £3,777.94 | |
| As of 30th June 2022 | | | | | |
| | | £1,001.52 | | | |
| | | £47,253.40 | | | |
| | | £53,547.06 | | | |
| | | £101,801.98 | | | |

Proposed – Cllr Bullock
Seconded – Cllr Morgan

- b. Parish Clerk salary increase and back pay – Clerk and Cllr Hayes to meet early August, [Action Clerk – Set up meeting.](#)
16. Highways and Footpath issues, Clerk
- a. Highways issues – Resurfacing is taking place.
 - b. Footpaths –
 - i. Forestside Footpath – Staffs County Council are contacting the landowner to discuss.
 - ii. Green Lane Footpaths - Staffs County Council have added the bridge to the work schedule.
 - iii. Marchington Cliffe – A footpath has been blocked off and the sign taken down. Action Clerk – [Action Clerk - Ask resident to mark footpath on a map.](#)
17. Correspondence, Clerk
- Response from Kate Griffiths regarding Chapel Triangle
- Response from Richard Walker, Hortons regarding issues at the industrial estate – Signage should be kept clear.
18. Urgent items for input onto the 9th August 2022 Meeting
- Cross road sign is missing in the Woodlands

Meeting closed 21:11

Date of Next Meeting – 9th August 2022