

Marchington Parish Council Minutes

Tuesday 10th May 2022m at Marchington Village Hall at 7:30pm

Present - Cllr Bicknell, Cllr Bullock, Cllr Hayes, Cllr Hayhurst, Cllr Mann, Cllr Morgan, Cllr Tomkins

Parish Clerk – Becci Ede

7 Members of the public

1. To receive apologies and accept and record approval of absence – **Cllr Nixon, Cllr Robberts, Cllr Hudson**
2. To receive Declarations of Interest and Dispensations – **None**
3. To approve and sign the minutes as a true record of the meeting held on 12th April 2022 - **Proposed – Cllr Bicknell
Seconded –Cllr Tomkins**
4. Other Organisations –To receive reports from outside organisations.
 - a. ESBC – **No update**
 - b. Staffordshire Police – **Update previously circulated**
5. Jubilee fund applications -
 - a. FOMS (St Peters school PTA) – **Kate Cotterill gave a brief overview of the application for funding for 56 commemorative coins (one for each child) and a buddy bench with a Jubilee design.**
 - b. **St Peters Church – Margaret Hatchard gave a brief overview of the application, to help fund the Big Brunch on June 5th where tables and chairs would be set up on the Church path for up to 100 people. Music, hot drinks and soft drinks to be provided.**
 - c. Forestside Residents – **Holly Neale gave an overview of the application; the event would be held on June 5th on the football field. Residents would be invited to bring their own food and drinks; the fund would pay for some games and entertainment.**
 - d. Marchington Woodlands Village Hall – **Karen Perrins gave a brief overview of the application; The Woodlands residents would be invited to come together at 6pm on the 5th of June at the Village Hall. Some drinks, cakes and snacks would be provided but residents would also be invited to bring plates of food and drinks. There will be some music and a marquee has been booked.**

A discussion took place. All councillors were confident in each of the four applications and were pleased that they represented all areas of the Parish. The Chair proposed splitting the £1000 fund equally between the four applicants, each to receive a sum of £250. A vote was taken, all Councillors voted in favour of the proposal. The Council agreed that the cheques would be given up front to all parties, but they would then need to present receipts following the event.

6. To consider planning applications and receive planning decisions review planning appeals and enforcement issues.
 - a. Planning Applications Received –
 - i. P/2022/00308 - Erection of a pitched roof over existing flat roofed front extension. Buttyard Croft, Church Lane, Marchington, Staffordshire, ST14 8LJ – **Marchington Parish Council makes no objection assuming that all environmental issues are considered.**
 - ii. P/2022/00307 - Erection of a pitched roof over existing flat roofed front extension. Walkers Orchard, Church Lane, Marchington, Staffordshire, ST14 8LJ – **Marchington Parish Council makes no objection assuming that all environmental issues are considered.**
 - iii. P/2022/00177 - Listed Building Consent for alterations to the North West Wing 3 storey annex to include replacement windows, replace existing rear door with new security door, install new French doors to NW elevation, replace existing cold-deck flat roof with new warm-deck flat roof, replace roof lantern with new flat roof light panel, encase existing steel fire-escape staircase with anti-ligature & climb encloser, internal alterations to create secure bedrooms & associated rooms, block-off existing windows with external hanging tiles, install new shower rooms & associated drainage, internal stud walls & doors, construct fire & security screens, install two additional WCs to ground floor, new door opening on the first floor to the provide access to the existing changing rooms in order to create a family visitors room, install a new accommodation staircase from the ground floor to the first floor within the NW wing. Smallwood Manor, Uttoxeter Road, Netherland Green, Staffordshire, ST14 8NS – **Marchington Parish Council makes no objection assuming that all environmental issues are considered and that no additional flood lights were to be installed.**
 - iv. P/2022/00341 - Change of use of land from agricultural to equestrian for personal use, formation of a menage, conversion of existing garage to a stable block, tack room and feed room, erection of a workshop/store and erection of a muck heap. Frostfields, Silver Lane, Marchington, Staffordshire, ST14 8LL – **Marchington Parish Council requested that ESBC planning stipulate that the future use is to be for personal equestrian use only. ESBC should also be sure to stipulate that the turning point on Silver Lane is for public use and must not be blocked. The Council raised further concerns around flooding which should be addressed with ESBC planning - Action Clerk**
 - b. Decisions Received –

- i. P/2022/00109 - Conversion of existing garage into additional living accommodation with associated link extension, front and rear extensions to main dwelling to accommodate a loft conversion and other external alterations The Orchard, Allens Lane, Marchington, ST14 8LA - PERMITTED
 - c. Enforcement Updates – None
7. Council owned property updates -
- a. Play areas and outdoor park areas safety checks -
 - i. Silver Lane playground monthly safety report, **Cllr Robberts report not yet received.**
 - ii. Forestside playground and football pitch monthly safety report, **Cllr Mann, the football posts need painting, this will be added to the handyman's list. ESBC have been made aware of the fly tipping, if they are not able to clear this then the PC should look to organise the removal. Action Clerk**
 - iii. The Orchard – Japanese Knotweed - **The Council discussed the feedback from the contractor and agreed to stick to the current treatment plan.**
 - b. Marchington Village Hall, Cllr Mann – **A craft fair will take place in the hall during the village festival. The committee are planning look at renewing the frontage of the village hall, planning permission was granted in 2015 but would need to be re applied for. Cllr Hayhurst noted that the planning application would not be paid for by the PC for a second time as per the agreement made after the last application was not taken forward.**
8. Cricket Club, Chair
- a. Memorial plate costs – **A memorial plate is to be arranged for the person that donated the club to the PC. It was suggested that another plate should be considered for another person who was the last remaining treasurer of the club, the Council agreed that the family should be engaged first. The Council agreed to ask Uttoxeter Council for a recommended supplier for the engraved brass plate – Action Clerk**
9. Marchington Woodlands Village Hall, Chair - **MWVH committee has raised some questions previously via email regarding the footpath maintenance and maps which had been answered by the Clerk. Cllr Hayhurst reiterated that the Parish maps will be taken from the Staffordshire County Council definitive map and that any issues with paths and stiles should be reported via the Staffs report it page.**
10. Marchington Woodlands Triangle – **Cllr Morgan advised that the PC have been in contact with Staffordshire Police and things seem to be moving, it is hoped that notice will be served soon. A letter will be drafted to Kate Griffiths for additional support- Action Clerk**
11. Flooding, Cllr Mann - **The open day with the EA took place, residents came and spoke to the representatives from the EA and the Staffordshire Wildlife Trust. A resident addressed the meeting to ask what the EA spent the last 350k budget on. Cllr Morgan suggested that the resident write to the EA direct to answer the question. Cllr Hayhurst advised that there are time limits on budgets and when it can be spent so some of it may have been lost. Cllr Hayhurst asked if the landowners are locked into management plan for several years with the Wildlife Trust and suggested that MPC raise concerns to the EA regarding gaining access to fix the bund so late in the year during October - Action Clerk**
12. Broadband scheme, Cllr Morgan read out some notes from the recent Broadband meeting between SCC, Open Reach and residents. **On the 8th of April, the government withdrew the voucher scheme. The scheme has been paused for a steady state in Staffordshire. Marchington was not as far forward as some other areas in Staffordshire and therefore missed out this time. The next step is the procurement exercise for the £73 million to be spent in Staffordshire. Around 70,000 properties in Staffordshire have low or no broadband. Small chunks of this will be separated out and a procurement process will take place. By the end of May, its envisaged that the 15 schemes of which Marchington is part of will be categorised as to when the work will be done.**
Cllr Hayhurst suggested that we speak to Cllr Hudson regarding putting forward Marchington Parish Broadband upgrade to the levelling up fund. Cllr Tomkins suggested an email be sent to all residents who have signed up to take part with an update on the situation – Action Cllr Morgan
The Council agreed a letter to Kate Griffiths should be sent – Action Cllr Mann and Clerk
13. Marchington 10K, Chair
- a. Funding – **MPC has received a letter asking for financial support for the Marchington 10K, all proceeds of the event will go to FOMS. A discussion took place, Cllr Bullock and Cllr Hayhurst raised concerns around the amount of grants that have recently been awarded to FOMS. The Chair proposed a donation of £200 for the event. A vote was taken, 5 of 7 Councillors voted in favour of awarding the £200.**
 - b. Parking on the day – **The Council agreed that the Silver Lane car park could be used for the event.**
 - c. Use of PC laminator – **The Council agreed that the event posters could be laminated by the Clerk on the PC laminator if the pouches were provided by the 10K committee.**
14. Marchington Village Festival brochure advert, Chair – **The Council agreed that an advert was not necessary.**

15. Finance, Chair

a. To authorise payments as listed in Appendix A

Appendix A - May 2022					
Date	Monies received:	£			
01/04/22	Interest	£0.31			
06/04/22	HMRC VAT return	£2,189.32			
22/04/22	ESBC Precept payment - 2022/23 first half	£15,245.29			
	TOTAL OF RECEIPTS	£17,434.92			
Date	Invoices/Money to be paid out:	Net	Vat	Total	Chq No
30/03/22	ESBC - Emptying bins at various locations	£539.82	£107.96	£647.78	2498
30/03/22	ESBC - Trade refuse 240ltr Trade bin at Marchington Village Hall	£86.71	£0.00	£86.71	2499
01/04/22	Annual Subscription - SPCA + NALC affiliation	£317.93	£0.00	£317.93	2501
29/04/22	Perennial Landscapes Ltd	tbc	£0.00	£0.00	2502
10/05/22	Handy Man salary and expenses	£144.85	£2.57	£147.42	2507
10/05/22	Clerk Salary	£448.80	£0.00	£448.80	2500
10/05/22	Clerk travel and expenses	£48.93	£0.00	£48.93	
10/05/22	Precept 1st Payment - Marchington Woodlands Village Hall Committee	£1,000.00	£0.00	£1,000.00	2503
10/05/22	Precept 1st Payment - Marchington Village Hall Committee	£1,000.00	£0.00	£1,000.00	2504
10/05/22	Precept 1st Payment - St Johns Church	£1,000.00	£0.00	£1,000.00	2505
10/05/22	Precept 1st Payment - St Peters Church	£1,000.00	£0.00	£1,000.00	2506
		£5,587.04	£110.53	£5,697.57	
	As of 29th April 2022				
	Current Account	£1,001.88			
	Gold Account	£56,527.06			
	Solar Account	£54,905.06			
		£112,434.00			

Proposed – Cllr Hayhurst

Seconded – Cllr Bullock

The Council agreed to write and sign checks for the Jubilee fund at the end of the meeting.

- b. Parish Council salary structure- **Cllr Mann suggested that the Handyman salary and the Clerks salary are due for review. The Council agreed that the Clerk, Chair and Finance Cllr sit down and review both salaries and present a proposal at the June meeting.**

16. Highways and Footpath issues, Clerk

a. Highways issues –

- i. A letter has been received from a resident regarding Hound Hill potholes, low branches, and sticks on the road – **It was suggested that the resident should write to SCC to make a claim.**

b. Footpaths –

- i. Forestside update – **SCC would be willing to put in a footbridge across the ditch to reinstate the footpath if the landowner were to agree - Action Clerk**
- ii. Letter from resident re footpaths off Green Lane – **Speak to SCC contact regarding the state of the bridge - Action Clerk. The farmer should be leaving up to 1m path around the outside of the field - Action Clerk, speak to the landowner.**

17. Correspondence, Clerk

Andrea Davies, ESBC – Request for updated register of interest from Councillors - **Re send and provide printed copies – Action Clerk**

Ant Reid, West Midlands Geocaching Mega team – request to clear footpath FP2

Cllr Philip Atkins – Homes for Ukraine Stakeholder Update April 2022

Cllr Philip Atkins - Community Fund 2022 – Possibly apply for the footbridge.

Letter from resident – Potholes on Hound Hill

Draycott PC – response re the Derbyshire and Derby Minerals Local Plan

SCC – S53 Application for the addition of a public bridleway – **Respond to say that MPC think this would be a positive addition for the Parish – Action Clerk**

Minerals and Waste Development Plans Team – Response to MPC letter

Rebecca Slinn, ESBC - East Staffordshire Borough Council's Climate Change SPD Consultation_2022

Sara Botham, ESBC - ESBC Parish Council Forum - Date of next meeting

18. Urgent items for input onto the 14th June 2022 Meeting

Chairmans board to be discussed.

Relief road to be discussed at the next meeting with engagement of Cllr Hudson

Meeting Closed – 21:57

Date of Next Meeting – 14th June 2022