

# Marchington Parish Council

## Minutes, Tuesday 22<sup>nd</sup> of April 2021

Present (virtual meeting via Zoom) – Cllr Bicknell, Cllr Bullock, Cllr Hayes, Cllr Mann, Cllr Morgan

Ward Cllr – Cllr Hudson (part)

Parish Clerk – Becci Ede

**Meeting commenced at 19:32**

1. To receive apologies and accept and record approval of absence – **Cllr Hayhurst, Cllr Tomkins, Cllr Nixon, Cllr Leivers**
2. To receive Declarations of Interest and Dispensations – None
3. To approve and sign the minutes as a true record of the meeting held on 9<sup>th</sup> March 2021 -  
Proposed – **Cllr Bullock**  
Seconded – **Cllr Morgan**
4. Other Organisations – To receive reports from outside organisations.
  - a. ESBC – Cllr P Hudson to report - **Cllr Hudson joined the meeting at 20:15**  
**The ESBC AGM has been brought forward to the 26<sup>th</sup> of April due to change in legislation for virtual meetings.**  
**The Boundary Commission final draft has been issued, Newborough will join the Crown Ward with one single Councillor.**  
**Forestside footpaths and garage issues are being looked at by various departments of ESBC, an update will be provided soon.**
  - b. Staffordshire Police – Previously Circulated
5. To consider planning applications and receive planning decisions review planning appeals and enforcement issues.
  - a. Planning Applications Received –
    - i. **P/2021/00381**- West View, The Grange, High Street, Marchington, ST14 8LD. Crown reduction of one Yew tree by 0.9 to 1.2m. **Marchington Parish Council makes no objection assuming that all environmental issues are considered.**
    - ii. **P/2021/00485**- Church Farm, Church Lane, Marchington, Staffordshire, ST14 8LJ. Remove single branch back to the main stem of 1 Field Maple tree. **Marchington Parish Council makes no objection assuming that all environmental issues are considered.**
    - iii. **P/2020/01346**- Ardsley House, Allen's Lane, Marchington, ST14 8LA. Erection of a detached garage with room/store above. **Marchington Parish Council makes no objection assuming that all environmental issues are considered.**
  - b. Decisions Received –
    - i. **P/2020/01451**- Little Silver Green, Silver Lane, Marchington, Staffordshire, ST14 8LL. Demolition of existing outbuilding and erection of a new outbuilding– PERMITTED.
    - ii. **P/2021/00094**- Thorn Tree Farm, Allen's Lane, Marchington, Staffordshire, ST14 8LA, felling of 1 Indian Bean tree- PERMITTED.
    - iii. **P/2021/00215**- Chestnut Corner, Church Lane, Marchington, Staffordshire, ST14 8LJ, Erection of a timber summerhouse- PERMITTED.
    - iv. **P/2021/00085** - St Peters Church, Church Lane, Marchington, Staffordshire, ST14 8LJ, Removal of branches overhanging neighbouring property by up to 2 metres of two Yew Trees (T1 and T2 of OTPO 421) (Amended Description) – CONSENT GRANTED.
    - v. **P/2021/00014** - 31 Didcot Drive, Marchington, Staffordshire, ST14 8LT, Erection of a single storey rear/side extension, front porch and front bow window, installation of a roof lantern to existing roof and conversion of existing attached garage to form additional living accommodation – PERMITTED.
  - c. Enforcement Updates –
    - i. Frostfields – Enforcement notice served to cease activities.
6. Council owned property updates -
  - a. Play areas and outdoor park areas:
    - i. Silver Lane playground monthly safety report, Cllr Nixon – **The report is to be emailed to the Clerk.**
    - ii. Forestside playground and football pitch monthly safety report – **The report completed by Cllr Hayhurst was previously circulated, repairs are ongoing.**
    - iii. Update on repairs and painting, Cllr Mann – **The benches at both parks need to be revamped, this should be added to the work schedule for the handyman. Two quotes have been received to paint the playground equipment at Forestside, a further quote is required.**
  - b. Marchington Village Hall, Cllr Mann – **Re opening on May 17<sup>th</sup> within COVID guidelines.**
7. Marchington Woodlands Village Hall, Cllr Hayes- **There is an issue with the grass mowing; a meeting has been scheduled with the contractor to discuss.**

8. Notice boards project update, Cllr Hayes and Cllr Mann – **Cllr Mann and Cllr Morgan met with members of the MWVH committee to discuss the specification of the proposed noticeboard. It was agreed that a man-made weatherproof material would be used in a dark green colour with a maximum width of 1.8m. A further meeting took place with Cllr Hayes and Cllr Nixon, it was suggested that the preference would be a wooden noticeboard. MWVH committee proposed to restore the existing board for MWVH use and that a smaller man-made board be installed by the PC for their own use to house 12x A4 print outs. MWVH committee invited Cllrs to join the committee meeting, due to government restrictions this is not possible indoors. Discussions are ongoing.**
9. Finance, Cllr Mann
- a. To authorise payments as listed in Appendix A

Appendix A -April 2021

Date	Monies received:	£
01/03/21	Interest	£0.30
17/03/21	Parish Garden annual rent	£40.00
26/03/21	Transfer from MPC Leek Account	£783.28
30/03/21	Marchington Solar Community Benefit Payment	£5,000.00
<b>TOTAL OF RECEIPTS</b>		<b>£5,823.58</b>

Date	Invoices/Money to be paid out:	Net	Vat	Total	Chq No	
13/04/21	Clerk's Office and Travel Expenses	£39.15	£0.00	£39.15	2401	£487.95
13/04/21	Clerk's Salary	£448.80	£0.00	£448.80		
25/03/21	SPCA training - Generating Funding & Successful Bids	£60.00	£0.00	£60.00	2418	
11/03/21	SPCA training - Councillor Fundamentals Course	£25.00	£0.00	£25.00	2419	
27/03/21	DSK Engineering - Emergency replacement of platform on multi play	£395.00	£79.00	£474.00	2420	
March	Handy Man - Materials and labour, Forestside fence and notice Board	£178.97	£2.99	£181.96	2423	
24/03/21	ESBC - Road sweeping and litter picking	£514.60	£102.92	£617.52	2421	
24/03/21	ESBC - Trade Refuse and litter picking	£82.68	£0.00	£82.68	2422	
		<b>£1,744.20</b>	<b>£184.91</b>	<b>£1,929.11</b>		

As of 31st March 2021

Current Account	£1,004.95
Gold Account	£43,607.19
Solar Account	£41,629.55
	<b>£86,241.69</b>

Proposed – **Cllr Bicknell**  
 Seconded – **Cllr Bullock**

10. Virtual Meetings and May AGM, Cllr Mann – **The legislation to allow remote meetings is not being extended after 7<sup>th</sup> May 2021. However, the Covid Legislations do not allow us to meet in person until after June 21st, 2021. It was proposed that we rescheduled the 11<sup>th</sup> May meeting to the 4<sup>th</sup> of May (including the Annual Meeting) so that it can be held online and to reschedule the 8<sup>th</sup> of June meeting to the 22<sup>nd</sup> of June so that it can be held face to face. A vote was taken, all Councillors were in favour of both proposals.**
11. Request to appeal co-option of new Councillor, Cllr Mann  
**Cllr Mann, Cllr Morgan, Cllr Leivers, and the Clerk met with the resident outside and at a safe distance, a discussion took place, and the issue was resolved.**
12. Resident request to use Football ground at Silver Lane, Cllr Mann – **A local football coach requested to rent the football pitch at Silver Lane for one-to-one training. The Council discussed and agreed that the football pitch should be available to be used for free by residents and that a commercial arrangement should be avoided. A vote was taken, all councillors voted not to rent out the football pitch.**

13. Grants and Funding

- a. SPCA Course - Generate External Funding and Write More Successful Bids - **Cllr Hayes and Cllr Morgan attended the course. It was highlighted that many funds are available for Parish Councils. Information of available grants and how best to apply was given.**
- b. TTTV Grant Award, Cllr Morgan - **A grant of £825 has been awarded to MPC for the Green Lane project, this amount needs to be match funded by the PC and/or by local fund raising. The Council proposed to provide £525 from the Solar account and to ask local volunteers to fund raise the remaining £300. A vote was taken, all were in favour of the proposal. Cllr Mann to sign the documents and return to the TTTV committee. The SCC funding which was allocated to the COVID Buddy scheme has been reallocated to be used to create a reflection area to support mental health. Cllr Morgan proposed that the amount of £600 will be transferred from the account set up for COVID Buddy Scheme to the MPC account to be spent on the reflection area. A vote was taken, all councillors were in favour of this proposal.**
- c. Environment Agency Grant, Cllr Morgan  
**The EA applied for a grant of £806,000 to support with flood management in the Marchington area £200,000 of which to be spent on Natural Flood Management. The grant has now been approved and the money will be spent on several projects for flood resilience in the Marchington area over the next few years. Negotiations continue with the landowner regarding the required work on the bund.**

14. Silver Lane Bridge Project, Cllr Morgan – **ESBC has confirmed that planning permission would not be required for the project. The EA have confirmed that there are no easement issues, a response from the lead local flood authority is yet to be received.**

15. Highways and Road Signs, Clerk

- a. Damaged road signs and other furniture - Councillors to report any new issues – **Bag Lane, chevrons have not yet been replaced - Action Clerk to follow up with SCC.**
- b. Potholes and road surface - Councillors to report any new issues.

16. Footpaths and stiles - Councillors to report any new issues.

17. Correspondence

Mazars – Notice of AGAR, **The Clerk has sent the years accounts to the Internal Auditor.**

SCC – Green Lane road closure 1<sup>st</sup>- 3<sup>rd</sup> June 2021 – Tree removal

Dovegate Prison – A new contact at the prison has been provided.

Keep Britain Tidy Scheme – **Action Clerk – Sign the PC up for the scheme.**

18. Urgent items for input onto the 4<sup>th</sup> of May 2021 Meeting

**Meeting closed 20:55**

**Date of Next Meeting – 4<sup>th</sup> of May 2021**