

# Marchington Parish Council

## Minutes, Tuesday 12<sup>th</sup> January 2021

Present (virtual meeting via Zoom) – Cllr Bicknell, Cllr Bullock, Cllr Hayes, Cllr Hayhurst, Cllr Leivers, Cllr Mann, Cllr Morgan, Cllr Nixon  
Ward Cllr – Cllr Hudson  
Parish Clerk – Becci Ede

### Meeting commenced at 19:35

1. To receive apologies and accept and record approval of absence – **None received.**
2. To receive Declarations of Interest and Dispensations – **Cllr Mann, Village Hall Precept**
3. To approve and sign the minutes as a true record of the meeting held on 8<sup>th</sup> December 2020 -  
Proposed – **Cllr Bicknell**  
Seconded – **Cllr Morgan**
4. Other Organisations – To receive reports from outside organisations.
  - a. ESBC – Cllr P Hudson to report  
**Cllr Hudson joined the meeting at 20:05**  
**Uttoxeter master plan was adopted by ESBC.**  
**Dog and Partridge planning meeting took place in December, the planning permission was refused. We should support the pub in making a successful business.**  
**Jacks Lane, no more actions for Cllr Hudson.**  
**HMP Dovegate - The prison should have consulted ESBC about the changes in public access. Andy O'Brien has found historic plans with area shaded in red on Marchington side, it is unclear yet if an agreement was made for the Draycott side. The director has confirmed that there is no category upgrade planned.**  
**Frostfields Application, Cllr Hudson agreed to support the objection.**  
**Cllr Hudson would like to arrange separate meeting with MPC to discuss our plans and objectives for 2021 – Clerk to arrange a date for the meeting.**
  - b. Staffordshire Police – Previously Circulated
5. To consider planning applications and receive planning decisions review planning appeals and enforcement issues.
  - a. Planning Applications Received –
    - i. **P/2020/01340** - Woodroffes Hall, Hodge Lane, Marchington Woodlands, ST14 8PE  
Erection of a greenhouse.  
**Marchington Parish Council make no objection assuming that all environmental issues are considered.**
    - ii. **P/2020/01372** - 6 Arborfield Road, Marchington, Staffordshire, ST14 8LS  
Erection of a single storey front and part single storey, two storey and first floor side extensions.  
**Marchington Parish Council make no objection assuming that all environmental issues are considered.**
    - iii. **P/2020/01406** - Frostfields, Silver Lane, Marchington, Staffordshire, ST14 8LL  
Change of use of the driveway/land for the storage of cars for sale, recovery, and repair business for a temporary period of 12 months.  
**Cllr Hayhurst advised that the driveway is adopted highway and is owned by the County Council. Permission would be needed from the County Council for an application to be made. The Council discussed and agreed that Silver Lane is not a suitable location for a business with various concerns for the safety and wellbeing of residents. An objection should be raised with ESBC – Action Clerk**
  - b. Decisions Received –
    - i. **P/2020/01073** - 33 Woodland Views, Marchington, Staffordshire, ST14 8NF  
Crown reduction in height by up to 4 metres of 1 Ash tree (T1 of TPO 294) - PERMITTED.
    - ii. **P/2020/01086** - Cliff Cottage, Woodroffes Cliff, Marchington Woodlands, Staffordshire, ST14 8PB  
Erection of single storey front and rear extensions and erection of a balcony to the side elevation – PERMITTED
    - iii. **P/2020/00139** - Change of Use from Public House (Class A4) to Residential Dwelling house (Class C3)  
Dog and Partridge, Church Lane, Marchington, ST14 8LJ – REFUSED
    - iv. **P/2020/01278** – St Peters Church, Church Lane, Marchington, Staffordshire. ST14 8LJ  
Crown reduction of one Yew tree (T1) by 2m leaving a crown of 4m, crown reduction of one yew tree (T2) by 2m, crown reduction of one Ash tree (T3) by 3 - 4 metres, crown reduction of one Ash tree (T4) by 3 - 4m – REFUSED
    - v. **P/2020/00871 - Land adj to Pump House, Jacks Lane, Marchington, ST14 8LW**  
Amendments to the approved fencing scheme - PERMITTED
  - c. Enforcement Updates –
  - d. Tree Preservation Order –
    - i. **TPO 421** – St Peters Church, Church Lane, Marchington, Staffordshire, ST14 8LJ

6. Council owned property updates -
  - a. Play areas and outdoor park areas
    - i. Repairs to playground areas and equipment, Cllr Morgan  
**A meeting with Streetscape has taken place to discuss repairs, a second company is booked in for later this month. Most repairs can be carried out by the Village Handyman, Clerk to liaise with Handyman and agree what/when work can be done.**
    - ii. Silver Lane playground monthly safety report, Cllr Bicknell to send in the next week.
    - iii. Forestside playground and football pitch monthly safety report, Cllr Leivers has sent report to Clerk.
  - b. Marchington Village Hall, Cllr Mann – **The Village Hall will remain closed during lockdown.**
7. Marchington Woodlands Village Hall, Cllr Hayes- **The Village Hall will remain closed during lockdown.**
8. Jacks Lane, Cllr Mann
  - a. Letters received from residents – **Residents have requested support from the Parish Council in a claim for a Council Tax rebate, after advice from SPCA, the Council discussed and agreed that Marchington Parish Council will not support this claim.**
  - b. Road closure update – **Jack’s Lane to close on the 13<sup>th</sup> Jan for 3 weeks. Cllr Hayhurst enquired if the road surface would be relaid rather than patched up. Cllr Hudson agreed to check this with the County Council. – Clerk to follow up with email to Cllr Atkins.**
9. Village Greening, Cllr Morgan
  - a. Green Lane planting project  
**Cllr Morgan has applied for a grant of £1000 from SCC, Cllr Atkins has advised that there is no funding at present, but it may become available later. The Village Volunteers have been planting trees that were donated by ESBC and bulbs on Green Lane. The culvert has been fenced off behind the cricket club, the resident volunteer has requested £95 to buy whips for this area. The Council took a vote, all were in favour of spending £95.**
  - b. Future projects - Jacks Lane, Silver Lane, rewinding  
**The Council discussed future group volunteer projects and agreed that they should not be encouraged during lockdown The Council have had a request for a first aid box and risk assessment for the volunteer group, this will be reviewed when the lockdown restrictions are lifted. Clerk to write to resident volunteer and advise that the council will not support volunteer work groups during lockdown.**
10. Flooding, Cllr Morgan
  - a. Environment Agency update  
**The EA are still in talks with landowner regarding work on the bund.**
  - b. Green Lane improvements  
**SCC have put in some limestone cobbles on the banks, they held through the last floods. Concerns around the road safety when flooded, as the edge of the road is not visible. Cllr Morgan has raised this with the EA.**
11. SPCA task and finish group, dealing with social isolation in the Parish, Cllr Morgan  
**Cllr Morgan and the Clerk attended a session with SPCA and the County Council to look at ways of helping our community to deal with social isolation. Cllr Morgan and the Clerk will attend the next session. Cllr Bullock suggested looking into a mental health first aid course for volunteers and will feed back with other ideas on how we can support this project in our community. Clerk to respond to Cllr Wilsons letter.**
12. Silver Lane traffic issues, Letters of complaint from residents, Cllr Mann  
**There are issues with HGVs frequently getting stuck in Silver Lane when trying to locate the Industrial Estate. The residents have asked for signs to be put up to discourage HGV drivers. During previous conversations with the management of the Industrial Estate, they agreed to ensure that their drivers had the correct post code. Could the Industrial Estate fund some signage? SCC would need to permit any signage that was to be erected. Action Clerk - Liaise with Industrial Estate and SCC.**
13. Notice boards project, Solar funding, Cllr Mann  
**Cllr Mann proposed a project to upgrade noticeboards around the village and display maps of local footpaths. Woodlands Village Hall requires a new noticeboard, Cllr Hayes is putting together some options. Cllr Hayhurst suggested we look at proper separate footpath map boards/lecterns to be sited around the village. A vote was taken, all councillors were in favour of proceeding with a Solar funded project to update the notice boards around the village. Cllr Hayes to look at prices for notice boards and lecterns to be presented at the next meeting.**
14. Dog fouling, Cllr Hayhurst  
**There seems to be a problem where people are picking up after their dogs but then leaving it in bags around the village. The Council agreed that there are plenty of bins around the village already. Cllr Mann will add this to next chairs report in the Parish Magazine.**

15. HMP Dovegate and surrounding footpaths, Cllr Mann

**Refer to the minutes of the meeting between MPC and the Prison Director. The Director is happy to attend a Parish Council meeting if required. Over the last 20 years residents have walked around to the right and left of the prison. However, this has become a security risk and safety issue. Since the meeting, it has been shown that what she is asking was laid out in 1999 in an agreement between ESBC and the Prison. It was not in the agreement to allow residents to walk on the right-hand side of the Prison or for the access of vehicles.**

16. Finance, Cllr Mann

- a. To authorise payments as listed in Appendix A

Appendix A -January 2021

Date	Monies received:	£
30/10/20	Interest	£0.43

TOTAL OF RECEIPTS

£0.43

Date	Invoices/Money to be paid out:	Net	Vat	Total	Chq No	
08/12/20	Becci Ede Office and Travel Expenses	£53.33	£1.97	£55.30	2402	£504.10
08/12/20	Becci Ede Salary	£448.80	£0.00	£448.80		
23/12/21	ESBC - Roadsweeping and Litter picking	£509.00	£101.80	£610.80	2403	
23/12/21	ESBC - Trade refuse collection	£81.90	£0.00	£81.90	2404	
01/12/21	Peter Beales - Bare Root Rose - Handyman - Reimburse Cllr Mann	£34.95	£0.00	£34.95	2405	
		<b>£1,127.98</b>	<b>£103.77</b>	<b>£1,231.75</b>		

As of 18th December 2021

Current Account	£1,002.77
Gold Account	£40,952.92
Solar Account	£42,358.87
	<b>£84,314.56</b>

TBC	TRANSFER - Move money from Solar account to MPC account to balance Solar account	£783.28	£0.00	£783.28
-----	--	---------	-------	---------

**Proposed – Cllr Bullock**

**Seconded –Cllr Hayhurst**

- b. Budget review 2021/22

All in favour of accepting the budget set for the next financial year.

- c. Precept applications, Cllr Mann suggested the following payments:

**MVH £2000 – All in favour**

**MWVH £2000 – Majority vote**

**St Peters Church - £2000 – All in favour**

**St Johns Church - £2000 – All in favour**

**Proposed – Cllr Bullock**

**Seconded – Cllr Nixon**

17. Grass cutting contract, Cllr Mann

**Four contractors have provided quotations for areas cut in previous years with the additional requirement to cut outside MWWH, All councillors are in favour of MPC financing the additional area.**

**All agreed that the grass collection at Forestside football pitch is not necessary.**

**Cllr Mann will propose at the February meeting which contractor/contractors to move forward with.**

18. Chair and Vice Chair updates -

- a. Council Meetings, Cllr Mann - **Ongoing review.**

- b. Parish Councillor Vacancy, Cllr Mann - **Clerk to write to both candidates to request a letter with their reasoning to be on the Council with a view to decide on a suitable candidate at the February meeting.**

- c. Village Handyman, Cllr Mann – **The new Handyman has requested a pay increase to £12 per hour with all equipment supplied by the Handyman. All in favour.**

- d. Buddies Scheme and ‘doing our bit’ small grant scheme, Cllr Morgan - **Grant of £600 has been received, to be decided on how to spend.**

19. Highways and Road Signs, Clerk -
    - a. Staffordshire County Council Road Closures –  
Church Lane, 12<sup>th</sup> Jan 9:30-14:30  
Jacks Lane, 13<sup>th</sup> Jan for 3 weeks
    - b. Damaged road signs and other furniture  
Councillors to report any new issues – **Damaged road sign in the Woodlands has not been fixed, Clerk to chase up on report.**  
**Salt bins in the village require a top up, Clerk to report to SCC.**
    - c. Potholes and road surface  
Councillors to report any new issues
  20. Correspondence  
Boundary Review Update – Cllr Atkins
  21. Urgent items for input onto the 9<sup>th</sup> February 2021 Meeting
- Meeting closed 21:30

**Date of Next Meeting – Tuesday 9<sup>th</sup> February 2021, 7.30pm**