

# Marchington Parish Council

## Draft Minutes, Tuesday 8<sup>th</sup> December 2020

Present (virtual meeting via Zoom) – Cllr Bicknell, Cllr Bullock, Cllr Hayes, Cllr Hayhurst, Cllr Mann, Cllr Morgan  
Ward Cllr – Cllr Hudson (20:00-20:15)  
Parish Clerk – Becci Ede

### Meeting commenced at 19:32

1. To receive apologies and accept and record approval of absence – Cllr Leivers, Cllr Nixon
2. To receive Declarations of Interest and Dispensations – None
3. To approve and sign the minutes as a true record of the meeting held on 10<sup>th</sup> November 2020 -  
Proposed – **Cllr Bicknell**  
Seconded – **Cllr Hayes**
4. Other Organisations – To receive reports from outside organisations.
  - a. ESBC – Cllr P Hudson. **The Borough Council quarter 2 rev and capital is in line. COVID-19 vaccination is rolling out in Stoke on Trent but no update yet as to what happens in towns and villages. Uttoxeter master plan out for 21<sup>st</sup> December to be voted on. Leisure Centres across the Borough have re-opened and seem to be doing well. Dovegate Prison – Cllr Hudson confirmed that he had been in touch with ESBC planning to find out what original application was, awaiting response. Kate Griffiths, Philip Atkins, and Andy O’Brien have been engaged. Cllr Hudson suggested MPC continue to attempt to arrange a meeting with the director of HMP Dovegate and contact previous councillors to find out what the original agreement was. Jacks Lane – Planning have agreed with Chevin Homes to stain the fence in the same colour as the house next door and move it back in line with the gate post. They also agreed to plant the hedge in front of the metal railings. *Action Clerk – Let the residents know the outcome. No update on Blacksmiths or the Dog and Partridge.***
  - b. Staffordshire Police – Report previously circulated.
5. To consider planning applications and receive planning decisions review planning appeals and enforcement issues.
  - a. Planning Applications Received –
    - i. **P/2020/01278-** Crown reduction of one Yew tree (T1) by 2m leaving a crown of 4m, crown reduction of one yew tree (T2) by 2m, crown reduction of one Ash tree (T3) by 3 - 4 metres, crown reduction of one As tree (T4) by 3 - 4m. St Peters Church, Church Lane, Marchington, Staffordshire, ST14 8LJ. Comments until 5<sup>th</sup> December.  
**Marchington Parish Council make no objection assuming that all environmental issues are considered**
    - ii. **P/2020/01170-** Erection of a part two storey, part single storey rear extension and erection of a first-floor side extension.  
17 Windmill Drive, Marchington, Staffordshire, ST14 8JP. Comments until 21<sup>st</sup> December.  
**Marchington Parish Council make no objection assuming that all environmental issues are considered**
    - iii. **P/2020/00929 -** Demolition of existing timber porch to facilitate the erection of a single storey porch to the South West elevation, erection of a storm porch to the North East elevation, formation of a new access.  
Porters Farm, High Street, Marchington, Staffordshire, ST14 8LD, dropped kerb and parking area and demolition of existing garage and shed. Comments until 9<sup>th</sup> December.  
**Marchington Parish Council have concerns around the driveway and the impact that dropping the kerb will have on the drainage in an area which is already prone to flooding. Also concerns around the re location of telegraph pole and broadband box. *Action Clerk – Communicate concerns to ESBC planning.***
    - iv. **P/2020/01250 -** Erection of a single storey extension to the East elevation to provide ancillary accommodation.  
Barn End, Houndhill, Marchington, Staffordshire, ST14 8LN  
**Marchington Parish Council make no objection assuming that all environmental issues are considered**
    - v. **P/2020/01346-** Erection of a detached garage with room/store above  
Ardsley House, Allens Lane, Marchington, ST14 8LA  
**MPC feel that the proposed garage is too large and too prominent, comments previously made on the prior application would still stand. *Action Clerk – Communicate concerns to ESBC planning***
  - b. Decisions Received –
    - i. **P/2020/00746-** Listed Building Consent to repair timber window frames to front and back of the property, replacement of three casements to rear and patio doors to side elevation and replace frosted secondary glazing in the lounge with clear windowpanes. Christmas Cottage, Birch Cross, Marchington, Staffordshire, ST14 8NX – **Permitted**
    - ii. **P/2020/00656 -** Demolition of rear extension to facilitate the erection of a part two storey and single storey rear extension and insertion of additional first floor window to front elevation. Malt House, The Square, Marchington, ST14 8LF – **Permitted**
  - c. Enforcement Updates – None

6. Jacks Lane update, Cllr Mann  
**Work commenced 27<sup>th</sup> November, there have been several complaints regarding the mess left on front lawns and the disruption caused. The Parish Council will write to Chevin homes regarding the damage to lawns and reiterate the commitment made by them to restore resident's gardens. Communication from Chevin homes has been poor with regards to the delays in the works commencing. Action Clerk – Write to Chevin Homes.**
7. Council Owned Properties - To receive reports about Parish Council owned properties and grounds:
- Play areas and outdoor park areas.
    - Silver Lane Playground Report, Cllr Bicknell  
**Report to be sent within next few days.**
    - Forestside Playground and Football Pitch Report, Cllr Mann  
**The report has been sent to Clerk. Main points: The retaining fence needs to be replaced, benches require treatment in the spring, matting needs repair, goal posts to be re painted in the spring. All play equipment needs re painting.**
  - Marchington Village Hall – Monthly update, Cllr Mann  
**The Village Hall is closed. The Village Hall has been offered out as a facility for vaccination if required.**
8. Marchington Woodlands Village Hall, Cllr Hayes  
**The Village Hall remains closed.**
9. Village Greening, Cllr Mann  
**Some residents have given permission to plant the trees in the verge of Jacks Lane. The trees would be small, slow growing trees. Cllr Morgan and the Clerk are to meet with resident volunteer and representative from ESBC later this week. Cllr Morgan has applied for the climate change grant to support the various greening projects that have been proposed. Countryfile have a project called Plant Britain, is this something we can get on board with? Clerk to discuss with volunteer resident.**
10. Flooding, Environment Agency update, Cllr Morgan  
**Bund Repair - The landowner has refused the works to take place during winter. The EA hope to have the work done in early spring before the end of the financial year.**
11. HMP Dovegate and surrounding footpaths, Cllr Mann  
**A map has been circulated to Councillors to show the paths and lakes around the prison. Most of the land is within Draycott Parish but parts are in Marchington Parish. Both Parish Councils have received several complaints from residents as prison guards have recently denied them access. Both MPC and DPC are looking into the issue and have requested meetings with the director of the prison. Action Clerk – Arrange a meeting with the director.**
12. Notice Boards, Cllr Mann  
**Marchington Village Hall notice boards are damaged, the inside needs repairing and making waterproof. Forest Side notice board is in a reasonable condition but needs to be re varnished. Marchington Woodlands Village Hall committee are gathering quotes to replace the notice board and will engage with the Parish Council at a later date. Action Clerk – Gather quotes for repair work.**
13. Finance
- To authorise payments as in Appendix A

Appendix A -December 2020

Date	Monies received:	£
30/10/20	Interest	£0.52

**TOTAL OF RECEIPTS** £0.52

Date	Invoices/Money to be paid out:	Net	Vat	Total	Chq No	
08/12/20	Becci Ede Office and Travel Expenses	£40.15	£0.00	£40.15	2394	£488.95
08/12/20	Becci Ede Salary	£448.80	£0.00	£448.80		
30/11/20	Perennial Landscapes - Additional Cut 30/11/20	£110.00	£22.00	£132.00	2395	
28/11/20	Wychnor Trees Ltd - Reimburse Cllr Morgan for purchasing 2 Christmas Trees	£140.00	£0.00	£140.00	2396	
01/12/20	Tipplers and Village shop - Reimburse Mrs J Hilton for new Village Planters	£290.18	£50.83	£341.01	2398	
07/12/20	JCA Graphics - Sign for Silver Lane parking	£40.00	£8.00	£48.00	2399	
08/12/20	Parish Magazine - Advert for Councillor Vacancy	£7.50	£0.00	£7.50	2400	
		<b>£1,076.63</b>	<b>£80.83</b>	<b>£1,157.46</b>		

As of 30th November 2020

Current Account	£1,000.00
Gold Account	£55,812.49
Solar Account	£42,358.87
	<b>£99,171.36</b>

**Proposed – Cllr Morgan**  
**Seconded – Cllr Bullock**

14. Chair/Councillor Reports
  - a. Council Meetings, Cllr Mann  
**No change, continue with Zoom**
  - b. Parish Councillor Vacancy, Cllr Mann  
**Adverts have been placed, to be discussed at the January meeting.**
  - c. Buddies Scheme, Cllr Morgan  
**A grant from SCC has been approved for expenses of the Buddy scheme.**
  
15. Highways and Road Signs
  - a. Staffordshire County Council Road Closures –  
27<sup>th</sup> November – 23<sup>rd</sup> December - Jacks Lane
  - b. Damaged road signs and other furniture – **All have been reported other than the grit bin, Cllr Hayes to provide location to Clerk.**
  - c. Potholes and road surface – **All have been reported.**
  
16. Correspondence
  - Boundary Review Update – Cllr Atkins
  - AGAR report – Mazars
  - Assets to be reviewed prior to next audit – Look at insurance rebuild costs on buildings.**
  
17. Urgent items for input onto the 12<sup>th</sup> January 2021 Meeting  
**Notice boards, Prison update.**

Meeting Closed 20:55

**Date of Next Meeting – Tuesday 12<sup>th</sup> January 2021, 7.30pm**