

Marchington Parish Council

Draft Minutes, Tuesday 10th November 2020

Present (virtual meeting via Zoom) – Cllr Bicknell, Cllr Bullock, Cllr Hayes, Cllr Hayhurst, Cllr Leivers, Cllr Mann, Cllr Morgan, Cllr Nixon
Ward Cllr – Cllr Hudson
Parish Clerk – Becci Ede
4 x public presenters + 2 other parishioners

Meeting commenced at 19:35

1. To receive apologies and accept and record approval of absence – None
2. To receive Declarations of Interest and Dispensations – Cllr Hayes item 5aii
Cllr Morgan item 12a
Cllr Mann item 3b
3. Public Participation – Precept Presentations
 - a. Marchington Woodlands Village Hall – Mrs K Perrins
 - b. Marchington Village Hall – Mrs G Flavell
 - c. St Johns Church, Marchington Woodlands – Mr M Cleaver
 - d. St Peters Church, Marchington – Mr T Castle
4. To approve and sign the minutes as a true record of the meeting held on 13th October 2020 -
Proposed – **Cllr Bullock**
Seconded – **Cllr Nixon**
5. To consider planning applications and receive planning decisions review planning appeals and enforcement issues.
 - a. Planning Applications Received –
 - i. **P/2020/01073** - Crown reduction in height by up to 4 metres of 1 Ash tree (T1 of TPO 294)
33 Woodland Views, Marchington, Staffordshire, ST14 8NF- Comments until 19/11/20
Marchington Parish Council make no objection assuming that all environmental issues are considered
 - ii. **P/2020/01086**- Erection of single storey front and rear extensions and erection of a balcony to the side elevation.
Cliff Cottage, Woodroffes Cliff, Marchington Woodlands, Staffordshire, ST14 8PB – Comments until 19/11/20
Marchington Parish Council make no objection assuming that all environmental issues are considered
 - b. Decisions Received –
 - i. **P/2020/00910**- Erection of a first-floor rear extension
50 Jacks Lane, Marchington, Staffordshire, ST14 8LW – **Permission Granted**
 - ii. **P/2020/00842** - Listed Building Consent for the erection of a single storey side extension to form family annex,
air source heat pump with associated pipework.
Hall Croft Barn, Hall Road, Marchington, ST14 8LG - **Permission Granted**
 - iii. **P/2020/00837** - Erection of a single storey side extension to form family annexe, air source heat pump and
associated pipework. Hall Croft Barn, Hall Road, Marchington, ST14 8LG - **Permission Granted**
 - iv. **P/2020/01071** - Crown reduction of one Cherry tree by 3 metres to give a height and spread of 5 metres.
Westbridge, Church Lane, Marchington, Staffordshire, ST14 8LJ - **Permission Granted**
 - c. Enforcement Updates – None
**The Council discussed the windmill that has been erected at the at the top of Marchington Cliff and whether it has
planning permission. Action Clerk – Check with planning dept.**
6. Jacks Lane Development update, Cllr Mann
A meeting has taken place on-site between Cllr Hudson and planning officer, matters are ongoing.
7. Council Owned Properties - To receive reports about Parish Council owned properties and grounds:
 - a. Play areas and outdoor park areas.
 - i. Silver Lane Playground Report, Cllr Morgan
Report sent to Clerk - Fencing is wobbly, matting is lifting, trees need cutting back.
 - ii. Forestside Playground and Football Pitch Report, Cllr Leivers
Report sent to Clerk – Fence is wobbly and equipment looking tatty.
 - b. Marchington Village Hall – Monthly update, Cllr Mann
All activity has ceased during lockdown, electrical work is still to be done.
 - c. Green Lane Orchard, Cllr Mann
**There is an apple tree lying on it's side, a resident volunteer has advised that it is fine to be left as it is and no
action is required at present.**

8. Marchington Woodlands Village Hall, Cllr Hayes
All activity has ceased during lockdown, the works with doorway widening and other improvements are ongoing.
9. Parks/ Play areas - Annual inspection reports for playgrounds to be reviewed and discuss possible improvements suggested in the reports, Cllr Mann
Forestside – Cradle seat swings – chains and seats need replacing, floor surface needs repairing, ground area around spinning disk needs levelling.
Silver lane – Spring bike plywood needs sanding, multi play rotten timber needs replacing, trees to be trimmed, surface trip hazards floor needs repairing. Seats and picnic tables need treatment.
The Council agreed that we should obtain quotes to fix flooring at both parks and swings at Forestside.
Action Clerk – Engage with companies used previously and arrange for some quotations to be provided.
10. Footpaths
- a. Woodlands Public Footpaths – Cllr Hayhurst
Many stiles are damaged on the public footpaths, they have been previously reported on the Staffordshire app but no action has been taken. Action Clerk – Investigate other channels to report the issues.
- b. Church Lane to Green Lane, request for new footbridge and handrail – Cllr Mann
This is a very heavily used route; action needs to be taken – Action Clerk – Report the issues to SCC.
Cllr Hayes advised there are more footbridges needing attention in the Woodlands, Cllr Hayes will send details to the Clerk.
11. Village Greening – Permission to plant trees on Jack’s Lane and wildflowers at Silver Lane Playing Fields, Cllr Hayhurst
A resident has proposed two areas for village greening. The first is to plant trees on the grass verges on Jacks Lane and the second is to allow the grass to grow around the line of tree’s 2/3m into the playing fields on Silver Lane and to plant wildflowers. The Council discussed and suggested that the residents of Marchington should be involved in the decision making on both projects.
Cllr Hayhurst agreed to speak to the resident to gain more of an understanding of the type of trees proposed for Jack’s Lane and ask the resident to speak to residents of Jack’s Lane to understand if they would support the project. The Clerk will investigate feasibility of the planting with SCC highways whilst Cllr Mann will talk about both proposed projects in the Parish Magazine Chairs’ report.
Action Clerk – To speak to Highways and investigate feasibility of tree planting, look into possible grants and funding options.
Action Chair – Include in Chairs’ report.
12. Finance
- a. 2nd half precept payment for Chawner Alms, Cllr Mann
The Council agreed that the Chawner Almshouses committee can carry the grant over to financial year 2021/22 but to pay the 2nd half payment when the work is scheduled ie next financial year, no re-application is required.
Action Clerk – Communicate decision to the treasurer of Chawner Alms Houses.
- b. To authorise payments as listed in Appendix A

Appendix A - November 2020

Date	Monies received:	£
01/10/20	Interest	£0.41
TOTAL OF RECEIPTS		£0.41

Date	Invoices/Money to be paid out:	Net	Vat	Total	Chq No	
10/11/20	Becci Ede Office and Travel Expenses	£28.62	£0.00	£28.62	2381	£628.89
10/11/20	Becci Ede Salary - Including 13.5 hrs overtime	£600.27	£0.00	£600.27		
31/10/20	Henry Hall - October	£142.97	£0.00	£108.35	2382	£142.97
20/10/20	Henry Hall - Paid for Strimmer maintenance at Turbary Garden Machinery	£28.85	£5.77	£34.62		
14/10/20	SPCA VAT Course	£25.00	£0.00	£25.00	2383	
05/11/20	Parish Magazine - Precept advertisement	£15.00	£0.00	£15.00	2384	
30/10/20	Perennial Landscapes - CUTS 05/10/20 & 19/10/20	£430.29	£86.06	£516.35	2385	
14/10/20	ESBC - Road Sign installation	£732.80	£146.56	£879.36	2388	
29/09/20	ESBC - Roadsweping and litter picking	£509.00	£101.80	£610.80	2386	
29/09/20	ESBC - Trade refuse - Emptying of bin at Village Hall	£81.90	£0.00	£81.90	2387	
10/11/20	Precept 2nd Payment - Chawner Alms Houses	£0.00	£0.00	£0.00		Payment to be made when work is scheduled.
10/11/20	Precept 2nd Payment - Marchington Woodlands Village Hall Committee	£1,000.00	£0.00	£1,000.00	2389	
10/11/20	Precept 2nd Payment - Marchington Village Hall Committee	£1,000.00	£0.00	£1,000.00	2390	
10/11/20	Precept 2nd Payment - St Johns Church	£1,000.00	£0.00	£1,000.00	2391	
10/11/20	Precept 2nd Payment - St Peters Church	£1,000.00	£0.00	£1,000.00	2392	
		£6,594.70	£340.19	£6,900.27		

As of 31st October 2020

Current Account	£1,004.86
Gold Account	£56,821.97
Solar Account	£34,515.51
	£92,342.34

Cheque to be re issued as it was rejected by the bank due to crossing out of mistake

RE ISSUE	Transfer from Gold account to Solar fund	£7,843.36
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Proposed – Cllr Morgan
Seconded – Cllr Hayhurst

Parish Clerk: Mrs Rebecca Ede – 39 Blounts Drive, Uttoxeter, Staffs, ST14 8TQ - Tel: 07549 164641
Email – marchingtonpc@gmail.com Web: www.marchingtonparishcouncil.org

- c. Signage for Silver lane carpark – Cost approval
The Clerk presented 3 cost options for the signage; the Council agreed to purchase the aluminium composite sign at a cost of £40 + VAT. The wording on the sign to be amended to ‘Sports Field Car Park’ and emailed to the Council for approval prior to printing. *Action Clerk – Update wording and circulate.*
13. Other Organisations –To receive reports from outside organisations.
- a. ESBC – Cllr P Hudson to report
Jacks Lane Development - Cllr Hudson visited the Jack’s Lane development with the ESBC planning officer. The wooden fence is in correct position on the plans but differs from the illustration provided by the developers. Cllr Hudson will be speaking directly to the developers to propose a solution which would satisfy residents, the developers have offered to move the fence back by only one metre.
Cllr Bullock advised that the residents of Jack’s Lane would like the fence moved back in line with the bungalow wall and for a hedge to be planted in front of railings. Cllr Hudson will request that the fence is moved back to the gatepost and painted in the same colour as fence next door and that a hedge is planted in front of the railings.
The Blacksmiths Arms – The planning department are awaiting the Highways report.
The Dog and Partridge – The planning department are awaiting a feasibility report.
COVID-19 - Derby and Burton hospitals have more COVID-19 patients than during the first lock down.
- b. Staffordshire Police – Report previously circulated.
Cllr Hayes advised of an increase in crime around Marchington Woodlands, Cllr Hudson agreed to speak to local Police Sergeant for an update on what can be done to support the area.
14. Flooding
 Environment Agency update, Cllr Morgan
Marchington Parish Council were contacted by the EA at short notice to be advised that funding had been approved to repair the bund and proposed works to take place in November 2020. The EA have plans to reinstate and heighten the bund to its highest point, this could result in an extra hour of time in a flooding event. The grant needs to be used in this financial year, the EA and the landowner are still in discussions.
15. Chair/Councillor Reports
- a. Monthly Council Meetings, Cllr Mann
Continue monthly meetings via Zoom, to be reviewed again at the next meeting.
- b. Parish Councillor Vacancy, Cllr Mann
An election is not required, the position should be advertised, and the Parish Council can then co-opt a new member. *Action Clerk – Place advertisement on Facebook, Website and in the Parish Magazine.*
- c. Village Handy Man update, Cllr Mann
A new handyman has been appointed.
- d. Footbridge between Silver Lane playing field and the Cricket Ground, Cllr Morgan
A company who could complete drawings has been identified in Uttoxeter, However the concept drawings alone would be very costly. Cllr Morgan will continue to look at other options.
Cllr Hudson advised that the CCF fund could possibly support the project if required.
- e. Buddies Scheme, Cllr Morgan
The Buddy scheme has been reinstated, most people from the first lockdown have re volunteered. Cllr Morgan has applied for a grant to support with volunteer expenses. The COVID fund from ESBC can also be applied for if required.
- f. Gigabit Broadband, Cllr Morgan
The update has been circulated with figures. This will be included in the Chairs report again this month in the hope to get some more sign ups.
- g. Christmas Trees, Cllr Morgan
During the Parish Council meeting in March 2020, it was discussed that the Council would purchase three Christmas trees at a cost of £270 to be sited at Marchington Village Hall, the Woodlands Village Hall and Forestside. MVH and MWVH have agreed to erect and decorate, Cllr Leivers is to investigate the feasibility of having the third tree at Forestside. All councillors agreed to spend up to £300 on three Christmas trees for the parish.
16. Highways and Road Signs
- a. Staffordshire County Council Road Closures –
 2nd November – 21st November – Moisty Lane
 4th November – 4th November - Hodge Lane, Scounslow Green
 15th November – 15th November – Stock Lane
 9th November – 23rd November - Jacks Lane
Cllr Bullock reported that HGV’s have been passing through the village via Jack’s Lane. *Action Clerk – Report to SCC highways and industrial estate.*

- b. Damaged road signs and other furniture -
 - Bollard outside school
 - Road sign on Church Lane
 - Road sign on Hall road
 - Road sign missing Woodroffes Cliff – No further action.
 - Grit bin on triangle where Tinkers Lane meets Woodroffes Cliff and Stock Lane**Action Clerk – Raise reports for all issues listed.**

 - c. Potholes and road surface
 - Green Lane – **Culverts have been dug and potholes have been filled during the last week. Significant works have been carried out. Action Clerk – Write to SCC to thank them for carrying out the works.**
 - Junction of Woodroffes Cliff and Thorney Lane, Cllr Hayes
 - Around two years ago, subsidence was reported but nothing has been done. Action Clerk – Raise new reports and add to tracker for follow up.**
17. Prison liaison meeting, Cllr Mann
The Council agree another liaison meeting should take place. Action Clerk - Set up a meeting.
18. Correspondence
 - Launch of climate change action fund – Cllr Atkins. **Parish Council to apply for fund for village greening project – Action Clerk and Cllr Morgan**
 - CCF and COVID Funding – Cllr Hudson
19. Urgent items for input onto the 8th December 2020 Meeting

Meeting closed 21:30

Date of Next Meeting – Tuesday 8th December 2020 – 7.30pm