

Marchington Parish Council

Tuesday 12th May 2020

Minutes

Present (virtual meeting via Zoom) – Cllr Bicknell, Cllr Bullock, Cllr Hayes, Cllr Hayhurst, Cllr Leivers, Cllr Mann, Cllr Morgan, Cllr Morris, Cllr Nixon
Parish Clerk – Becci Ede

Meeting commenced at 19:40

1. Apologies and Approval of Absence – Cllr P Hudson, PC Lymer, PC Boulter
2. To receive Declarations of Interest and Dispensations –
Cllr Mann – Item 7e
3. To approve and sign the minutes as a true record of the meeting held on 14th April 2020
Proposed – **Cllr Leivers**
Seconded – **Cllr Bullock**
4. To consider planning applications and receive planning decisions review planning appeals and enforcement issues.
 - a. Planning Applications Received –
 - i. **P/2020/00334** – Ardsley House, Allens Lane, Marchington, ST14 8LA- Erection of a detached garage with store. **Marchington Parish Council wishes to make no comment.**
 - b. Decisions Received –
 - i. **P/2020/00127** – Rose Cottage, Bag Lane, Marchington, Staffordshire, ST14 8NY– Demolition of existing attached outbuilding to facilitate the erection of a two-storey rear extension, replacement conservatory and erection of a detached garage – **PERMITTED**
 - ii. **P/2020/00248** – Prior Notification for the erection of a general-purpose agricultural building for the storage of agricultural produce and farm equipment. Newfield Green Farm, Newfield Green Road, Marchington Woodlands, ST14 8PB – **PERMITTED DEVELOPMENT**
 - iii. **P/2020/00249** – Prior notification for the formation of an access track.
Newfield Green Farm, Newfield Green Road, Marchington Woodlands, ST14 8PB – **PERMITTED DEVELOPMENT**
In reference to 00248 and 00249 - Can the Clerk request be on list to receive these types of notifications in the future – Action Clerk
 - iv. **P/2020/00204** – Installation of a wall mounted electric vehicle charging point on the exterior of the building on the side elevation
Yew Tree House, High Street, Marchington, ST14 8LD – **PERMITTED**
 - v. **P/2020/00280** – Demolition of existing dwelling and erection of a replacement dwelling, siting of temporary accommodation, alterations to existing access and installation of septic tank (Non-Material amendment of planning permission P/2019/00901 relating to alterations to ground floor windows on the front elevation, alterations to windows on the first floor west elevation, increase the size of the bedroom roof window to the front elevation and removal of trees and hedges at the entrance of the site.
Nether View, Uttoxeter Road, Netherland Green, Staffordshire, ST14 8NP – **PERMITTED**
 - c. Enforcement Updates – Frostfields Update
The Clerk advised that the latest issues regarding scrap metal and cars at the property have been reported to the Enforcement officer who will follow up on the complaints.
The Clerk will follow up on the report and provide an update – Action Clerk

5. Finance

- a. To authorise payments as listed in Appendix A

Appendix A - May 2020

Date	Monies received:	£
31/03/2020	Interest	£6.38
24/04/2020	Precept First payment	£15,187.75

TOTAL OF RECEIPTS

£15,194.13

Date	Invoices/Money to be paid out:	Net	Vat	Total	Chq No	
12/05/20	Becci Ede Office and Travel Expenses	£20.95	£0.00	£20.95	2340	£469.75
12/05/20	Becci Ede Salary	£448.80	£0.00	£448.80		
01/03/20	Henry Hall - Grounds maintenance March	£79.95	£0.00	£79.95	2341	£131.85
01/04/20	Henry Hall - Grounds maintenance April	£51.90	£0.00	£51.90		
31/07/20	Perennial Landscapes - Unpaid invoice 2019	£247.50	£49.50	£297.00	2342	
30/04/20	Perennial Landscapes - 10/4/20 & 25/4/20	£430.29	£86.06	£516.35	2343	
11/05/20	Countrywide Grounds Maintenance - Unpaid Invoices 2019	£508.32	£101.68	£610.00	2344	
27/04/20	SPCA – Clerk’s induction course	£40.00	£0.00	£40.00	2345	
10/03/20	Marchington Woodlands Village Hall - Reimburse for AEDdonate payment to service Defibrillator	£87.00	£0.00	£87.00	2346	
12/05/20	Precept 1st Payment - Chawner Alms Houses	£1,000.00	£0.00	£1,000.00	2347	
12/05/20	Precept 1st Payment - Marchington Woodlands Village Hall Committee	£1,000.00	£0.00	£1,000.00	2348	
12/05/20	Precept 1st Payment - Marchington Village Hall Committee	£1,000.00	£0.00	£1,000.00	2349	
12/05/20	Precept 1st Payment - St Johns Church	£1,000.00	£0.00	£1,000.00	2350	
12/05/20	Precept 1st Payment - St Peters Church	£1,000.00	£0.00	£1,000.00	2351	
		£6,914.71	£237.24	£7,151.95		

As of 30th April, 2020

Current Account	£1,004.28
Gold Account	£55,361.59
Solar Account	£34,515.51
	£90,881.38

*£5,000 to be moved from Gold account to Solar account

Proposer – **Cllr Morgan**

Seconder – **Cllr Nixon**

- a. Clerk to seek alternative phone arrangement with better value than current pay as you go.
The Council agreed that the Clerk should seek out a deal and get authorisation from the Chair and the Vice Chair prior to purchase.
- b. Clerk to receive media expenses - agree fair monthly amount.
The Council agreed to reimburse £11.50 per month for the Clerk’s use of home broadband
6. Other Organisations –To receive reports from Outside Organisations.
- a. Police – Report previously circulated.
Crime is down overall in Staffordshire.
- b. ESBC Report from Cllr P Hudson - Previously circulated
The Clerk read out the report provided by Cllr P Hudson with updates from ESBC.

7. To receive reports about Parish Council owned properties and grounds
- a. Silver Lane Playground Report – **POSTPONED**
 - b. Forestside Playground and Football Pitch Report – **POSTPONED**
 - c. Marchington Cricket Club – **Cllr Morgan spoke to the meeting – Marchington Parish Council took over ownership of the Cricket ground in 2014. Uttoxeter Cricket Club rented the ground from 2018, the business rates remained in the name of Marchington Cricket Club and remained at the rate zero– Marchington Cricket Club received a letter from ESBC around eligibility of government grant as they are the registered business rate payer. Uttoxeter Cricket Club are unable to claim the government grant as they need to be the registered business rate payer to do so. The Council asked the Clerk to contact ESBC and have Marchington Cricket Club replaced by Uttoxeter Cricket Club as the registered business rate payer. The Clerk is also to check that the water rates are in the correct name - Action Clerk**
 - d. Bulls Head Marchington Football Club - **Cllr Morgan spoke to the meeting - The Bulls Head Marchington FC are advised by Staffordshire FA that they are eligible for grants outlined below but need to have an agreement with the owners to be allowed to use the pitch on a long term basis. They suggested 10 years, but it does not need to be a lease. A template is provided by the SFA that is acceptable. The grants are:**
 - 1) **Ground Maintenance. Up to £2,500 for weeding, seeding, slitting, aeration etc for the 11v11 pitch. We could also apply in addition for the 7v7 pitch up to £1,700. This is a six-year programme where the annual amount is decreased every two years.**
 - 2) **Equipment for Ground Maintenance- 75% funding up to £25,000 as a one off. This is for a large tractor mower plus implements, storage facility, goals etc.****Cllr Nixon advised that the pitches are not owned by Marchington Parish Council but on a long-term free lease from ESBC with the onus on MPC to maintain the land. The Council asked the Clerk to investigate and get clarity on situation - Action Clerk**
 - e. Marchington Village Hall – **Carpark resurfacing works to commence 11th May 2020 – Cllr Mann spoke to the meeting – The work has commenced and should be complete by the end of Friday 15th May 2020. The total cost for the works is £15,204 – The treasurer of MVH has sent the invoice to the Clerk with the request for the previously agreed sum of £1000 from the solar fund. The Council will authorise the payment at the next meeting when the work is complete. The payment should be added to the June payment list for approval - Action Clerk**
8. Chair/Councillor Reports
- a. **COVID-19 – Buddy Scheme update – Cllr Morgan spoke to the meeting - The project continues to be a success. Volunteers continue to deliver groceries to the vulnerable members of the parish.**
 - b. **Kate Griffiths - Zoom call report – Cllr Hayhurst spoke to the meeting – The full report from the call has been previously circulated. Cllr Hayhurst was impressed with the support team that Kate Griffiths has working with her.**
 - c. **Community Speed Watch update, signage available at a cost of £99.40 – Cllr Mann spoke to the meeting – The volunteer project should continue as and when it is safe to do so. New volunteers would be welcomed. The Clerk should contact existing volunteers to see how many are willing to continue the good work. A plan was presented for 5 signs to be situated around the village at as cost of £99.40 not including installation. The Clerk was asked to find out the installation cost and report back – Action Clerk**
 - d. **Village Handy Man, temporary replacement required – Cllr Mann spoke to the meeting - The village handyman has been advised to self-isolate for 12 weeks from 27th April 2020. Cllr Mann and Cllr Morgan walked the village to identify the areas that will need attention. Cllr Mann suggested someone who may be interested in doing the job on a temporary basis and will approach them and offer current hourly rate – Action Cllr Mann**
 - e. **HMP Dovegate – Increase in traffic through the village – Cllr Hayhurst spoke to the meeting – It has been noticed that a significant number of vehicles are passing through the village during shift change. It was agreed with HMP Dovegate that any members of staff who do not live in the village would turn left out of the premises and not pass through the village. The Clerk was asked to contact the Governor regarding this matter – Action Clerk**
 - f. **Request for funding – Planters for the village – Cllr Hayhurst spoke to the meeting – a resident has been in touch to ask if the Council will fund some planters, compost etc for the village – The Council agreed to pay up to £50 with a majority vote. Cllr Hayhurst will go back to the resident with this agreement – Action Cllr Hayhurst**

9. Clerk's Reports

- a. Knotweed problem in Orchard – Shires advises treatment in August/September, price to be agreed prior to treatment. **The Clerk advised that the contractor used to treat the knotweed in previous years has suggested we wait until late August/September for treatment. This will avoid a second visit and additional cost. The Council agreed.**
- b. Request for funding for Clerks Training – ILCA Level 2 – **The Clerk spoke to the meeting – At the induction with the SPCA the Clerk was advised to complete the ILCA Level 2 course. The Clerk asked for funding of £99+vat to complete the course. The Council agreed.**

10. Correspondence

Resident email and Letters – Cricket Club gatherings

The Council and Uttoxeter Cricket Club have done all as they feel is reasonable to appease the complainant with measures put in place to minimise disruption. A response will be sent by Cllr Hayhurst and Cllr Mann to advise of the position of the Council on this matter. Action Cllr Hayhurst and Cllr Mann

ESBC – Register of electors

ESBC – Register of Interest - **All received and sent to ESBC**

The Local Government Boundary Commission for England – Review is paused

SCC – Jacks Lane closure (26th-29th May)

Resident Letter – HMP Dovegate re gate opposite landfill site – **The resident resides in Draycott and the gate is located in Draycott Parish, the Clerk was asked to refer letter to Draycott Parish Council - Action Clerk**

SCC – Philip Atkins daily COVID-19 updates

Kate Griffiths – Flood Warden, meeting to be arranged.

Neighbourhood Alert – Honesty box theft

11. Urgent items for input onto the 9th June 2020 Meeting

The Defibrillator pads are soon to expire – Cllr Morris to advise the Clerk of the expiry dates. Clerk to seek information and costs associated with the replacement of pads and possible service – Action Cllr Morris and Clerk

Meeting closed 21:46

Date of Next Meeting (Via Zoom) – Tuesday 9th June 2020 – 7.30pm