

# Marchington Parish Council

## Annual Meeting of Marchington Parish Council

### 12<sup>th</sup> May 2020 – 7pm

### Minutes - Draft

Present (virtual meeting via Zoom) – Cllr Bicknell, Cllr Bullock, Cllr Hayes, Cllr Hayhurst, Cllr Leivers,  
Cllr Mann, Cllr Morgan, Cllr Morris, Cllr Nixon  
Parish Clerk – Becci Ede  
Members of the public – x 2

#### Meeting commenced 19.04

1. Welcome – Cllr Hayhurst welcomed everyone to the meeting.
2. Apologies for Absence – Ward Cllr P Hudson
3. Acceptance of Minutes Annual Parish Meeting 14<sup>th</sup> May 2019.  
Proposed – Cllr Hayes  
Seconded – Cllr Leivers
4. Precept Reports – 2019/20 recipients  
Cllr Hayhurst read out the reports in the meeting –
  - i. St Peters Church £1,500 – See appendix A
  - ii. St Johns Church £1,500 – See Appendix B
  - iii. Marchington Village Hall £1,500 – See Appendix C
  - iv. Marchington Woodlands Village Hall £1,500 - See Appendix D

**Cllr Hayes spoke to the meeting referring to the email sent out by the clerk on 29<sup>th</sup> April 2020 that requested a short account with evidence of how the grants were spent. As the report from St Johns Church did not include any breakdown of figures, the meeting agreed that we should request some further information - Action Clerk**
5. Election of Officers and Representatives -
  - i. **Chair – Cllr Mann**  
Proposed by – Cllr Bullock  
Seconded by – Cllr Morris  
Unanimous show of hands
  - ii. **Vice Chair – Cllr Morgan**  
Proposed – Cllr Mann  
Seconded – Cllr Bicknell  
Unanimous show of hands
  - iii. **Finance Officer – Cllr Hayes**  
Proposed – Cllr Mann  
Seconded – Cllr Nixon  
Unanimous show of hands
  - iv. **Marchington Village Hall Representative – Cllr Mann**  
Proposed – Cllr Bullock  
Seconded – Cllr Leivers  
Unanimous show of hands
  - v. **Marchington Woodlands Village Hall Representative – Cllr Hayes**  
Proposed – Cllr Nixon  
Seconded – Cllr Morgan  
Unanimous show of hands

Declaration of acceptance to be signed later due to current restrictions - **Action Clerk**

6. Adoption of Standing Order including Standing Orders, Publication Scheme Guide to Information, Code of Practice and Financial Regulations – To be reviewed prior to September meeting. **Clerk to check through and identify any updates – Action Clerk**

7. Annual Accounts – To be presented at the July meeting.  
**Cllr Hayes has checked through the accounts and handed over all information to the Clerk. The Clerk will begin to prepare the accounts for the external audit – Action Clerk**
8. Any other business – None

**Meeting closed 19.25**