

# Marchington Parish Council

## 12th March 2019

### Minutes

Present – Cllr Mann, Cllr Hayes, Cllr Hayhurst, Cllr Ford, Cllr Darby, Cllr Husey, Cllr Morgan, Cllr Nixon, Cllr Ford  
 Parish Clerk – Catherine Thompson  
 3 members of the public.

1. Apologies and Approval of Absence – Ward Cllr Marjoram, PCSO Hales, PC Lymer.
2. To receive Declarations of Interest and Dispensations –Cllr Morgan – Marchington Village Festival Item 10c
3. Public Participation – Jane Hilton Spoke to the meeting asking that when deciding on planning and other matters the Parish Council think about the implications to wildlife habitats.
4. To approve and sign the minutes as a true record of the meeting held on 12th February 2019  
     Proposed – Cllr Mann  
     Seconded – Cllr Darby
5. Update on progress from the minutes – The Clerk to update council on progress of action points from previous meetings. (report previously circulated)
6. To consider planning applications and receive planning decisions review planning appeals and enforcement issues.
  - a. Applications – None received.
  - b. Decisions –
    - i. P/2018/01437 - 15 Arborfield Road, Marchington, ST14 8LS - Retention of a single storey extension to existing garage block to rear of 15 Arborfield Road – **APPROVED**
    - ii. P/2018/01617 - Barn End, Houndhill, Marchington, ST14 8LN - Change of use of a land to rear of Barn End to form part of domestic curtilage Barn End, Houndhill.  
 Marchington, ST14 8LN – **APPROVED**
  - c. Enforcement – Nether View, Netherland Green – ESBC planners are aware of recent work.
7. Finance
  - a. To authorise payments as listed below.

Date	Monies received:	
31-Jan	Interest	£10.31

TOTAL OF RECEIPTS £10.31

#### Expenditure

Date	Invoices/Money to be paid out:	Net	Vat	Net	Chq No	
12-Mar	Catherine Thompson Salary	£480.92	£0.00	£480.92	2247	£498.92
12-Mar	Catherine Thompson Office Expenses & Travel	£18.00	£0.00	£18.00		
12-Mar	Henry hall	£165.00	£0.00	£165.00	2248	
12-Mar	EON Electricity	£145.20	£7.26	£152.46	2249	
12-Mar	Transfer to Leek Account - remaining Solar Monies	£384.33	£0.00	£384.33	2250	
12-Mar	Marchington Village Hall Flood Warden Session	£48.00	£0.00	£48.00	2251	

12-Mar	Marchington Village Hall Emergency Plan Session	£24.00	£0.00	£24.00	2252
12-Mar	Jane Hilton - Bulbs and Compost for Planters	£16.35	£0.00	£16.35	2253
12-Mar	Marchington Village Festival Grant	£225.00	0	£225.00	2254
		£1,506.80	£7.26	£1,514.06	

Proposed – Cllr Husey  
Seconded – Cllr Mann

- b. Transfer of funds to Solar Account – It was RESOLVED to change the process of reimbursement of solar farm grants from the Leek United Account to the Gold Account from end of year to as soon as possible after the transaction.

#### 8. Other Organisations

- a. Police – Ongoing issues with fly tipping in Marchington Woodlands. Accident on Marchington Cliff 12/3/19  
**Action – Clerk – Check that this has been incident has been recorded.**
- b. Ward Councillor Report – In Cllr Marjoram's absence the clerk read out his report. ESBC planning meeting in March has been cancelled so Blacksmiths Arms development will be discussed in April at the earliest. Cllr Marjoram will not be seeking re-election in May
- c. Flooding Warden Scheme – Awaiting SCC to sign off the risk assessment. Clerk has asked for dates for launch, date for further training.
- d. Flood Action Group – Successful meeting to formulate the village Flood Emergency Plan, clerk continuing to produce this. Dredging under the bridge –  
**Action – Clerk – Contact Andrew Griffiths.**

#### 9. Highways and Footpaths

- a. To Report Highways Issues – Pot Holes Windmill Drive Entrance. Bag Lane and Green Lane  
**Action – Clerk - request a site visit from SCC**
- b. To report Footpath Issues – Pump House hedge on the cricket club footpath needs cutting  
**Action – Clerk to ask Handyman to complete**  
Hedging on Moreton Lane needs cutting back from foot path –  
**Action – Clerk – report to SCC**

#### 10. To receive reports about Parish Council owned properties and grounds

- a. Silver Lane Playground Report – Cllr Ford – To follow.  
**Action - Clerk look at replacement costs for benches and to ask handyman to sand and repaint.**
- b. Forestside Playground and Football Pitch Report – Repair to climbing frame is failing.  
**Action – Clerk – to ask handyman to complete**
- c. Green Lane Community Orchard – How do we distribute produce? Action – Clerk to investigate other options. Put on April Agenda for ideas and to go into the Chairman's report.
- d. Marchington Village Hall – Bookings going well. MVH committee have agreed to replace the flooring in the lounge,
- e. Marchington Cricket Club – Transfer of Utilities – Action - Cllr Morgan, Car parking signage –  
**Action – Clerk – Contact Cricket Club to re state they must be responsible for the signage to the Silver Lane carpark.**

#### 11. Chair/Councillor Reports

- a. Fire Hydrant Map – Ongoing
- b. Clearing of Copse, Silver Lane – Clean-up day 30th March from 11am

**Action - Clerk to produce flyer. Henry to distribute**

- c. Marchington Village Festival request for Grant – It was RESOLVED to give Marchington Village Festival a grant. Cllr Hayhurst proposed a grant of £225 which was passed unanimously
- d. Silver Lane – Clerk has contacted ESBC Enforcement who are looking into the issue.
- e. Silver Lane to Cricket Ground Footbridge  
**Action - Cllr Morgan to look at costs and feasibility**
- f. Parish Garden Tenancy Agreement – The tenancy agreement has been seen and reviewed by Cllr Hayhurst. The agreement needs an update along with a rent review.  
**Action – Clerk – Add to April Agenda**

12. Clerks Reports

- a. Tour of Cricket Pavilion? – Action – Clerk - Request a date early April.
- b. Elections 2019 – Awaiting update from ESBC. When received Clerk will update councillors.
- c. Woodlands Signage Update - Ongoing
- d. Ratification of Policies – It was RESOLVED to adopt the following policies
  - Reserves
  - Equal Opportunities
  - Publication Scheme
  - Media Policy
  - Delegated responsibilities.Changes are required to the Grant Scheme terms and conditions  
**Action – Clerk – onto April Agenda**

13. Correspondence

- o Complaint about noise industrial estate – Guidance sent to resident.
- o Request to use Silver Lane Playing Field – Marchington 10k – 16th June. – Council Approval given.

14. Urgent items for input onto the April 9th 2019 Agenda.

- Parish magazine
- Footbridge over River Dove
- Apologies from Cllr Nixon and Cllr Ford
- Liaison meetings required – HMP Dovegate and Hortons

15. Date of Next Meeting – Tuesday 9th April 2019 – 7.30pm – Marchington Woodlands Village Hall.

Meeting closed 9.44pm