

Marchington Parish Council
Tuesday 9th April
Marchington Woodlands Village Hall.

Present – Cllr Hayhurst, Cllr Hayes, Cllr Nixon, Cllr Chubb, Cllr Mann, Cllr Morgan, Cllr Darby
PCSO Hadfield

Parish Clerk – Catherine Thompson

3 members of the public.

1. Apologies and Approval of Absence – Cllr Ford, Cllr Husey, Ward Cllr Marjoram
2. To receive Declarations of Interest and Dispensations – Cllr Hayhurst 6 a iii.
3. Public Participation – None
4. To approve and sign the minutes as a true record of the meeting held on 12th March 2019
Proposed - Cllr Darby
Seconded - Cllr Nixon
5. Update on progress from the minutes – The Clerk to update council on progress of action points from previous meetings. (report previously circulated)
Action - Jacks Lane Issues – Add onto tracker
6. To consider planning applications and receive planning decisions review planning appeals and enforcement issues.
 - a. Applications –
 - i. **P/2019/00174** – 7 Moisty Lane, Marchington – Conversion and extension of a detached garage to provide an annexe comprising office, meeting room and utility plus an attached car port.
Action – Clerk – Marchington Parish Council would like to raise the following concerns the size of the proposed building is inappropriate for the size for the garden. Height of wall on boundary would have a detrimental impact on the neighbouring property.
 - ii. **P/2019/00238** - Erection of a replacement agricultural building at The Cottage, Gorsty Hill, Marchington Woodlands, Staffordshire, ST14 8PQ.
Comments submitted via email
 - iii. **P/2019/00293** - Siting of a mobile home as an agricultural worker's dwelling for a period of 3 years. Land adjacent to Smallwood Manor, Uttoxeter Road, Netherland Green, Uttoxeter, ST14 8NR.
Action – Clerk - Marchington Parish Council wishes to make no comment.
 - iv. **P/2019/00317** – Erection of an agricultural building and paddock access tracks – Land North of Jacks Lane, Marchington
Action – Clerk – Marchington Parish Council has serious concerns about this application. The size of building proposed seems too large for the acreage and equipment listed that requires storage. What are the plans for the project why does the application state inclusive tracks? Does it require a change of use application? No details on the removal or storage of waste from the site.
 - v. **P/2019/00370** – Hall Croft House – Hall Road - Marchington Erection of a single storey side and rear extension installation of rooflight and internal alterations to include relocation of staircase, creation of opening to extension, alterations to first floor bathroom and retention of ensuite to second floor.
Action – Clerk - Marchington Parish Council wishes to make no comment.
 - b. Decisions – None Received

c. Enforcement – None Received

7. Finance

a. To authorise payments as listed below.

Date	Monies received:	
22-Mar	Reimbursement from Uttoxeter Cricket Club	£124.00
20-Mar	Parish Garden Rent	£40.00
01-Apr	Wayleave Payment	£26.17
01-Mar	Interest	£9.11
TOTAL OF RECEIPTS		£199.28

Date	Invoices/Money to be paid out:	Net	Vat	Net	Chq No	
09-Apr	Catherine Thompson Salary	£516.12	£0.00	£516.12	2255	£534.12
09-Apr	Catherine Thompson Office and Travel Expenses	£18.00	£0.00	£18.00		
09-Apr	Henry Hall	£193.45	£0.00	£193.45	2256	
09-Apr	ESBC Litter Picking	£355.87	£71.17	£427.04	2257	
09-Apr	ESBC Trade Refuse	£79.95	£0.00	£79.95	2258	
09-Apr	Perennial Landscapes - Memorial Trees	£390.00	£78.00	£468.00	2259	
		£1,557.94	£150.08	£1,708.02		

Amount available in bank before deducting the above expenditures and Solar Farm Adjustment

Gold Account	£30,917.93	
Current Account	£1,004.11	
Solar Farm Account - Leek Building Society	£29,800.81	£61,722.85

Proposed – Cllr Morgan
Seconded – Cllr Chubb

8. Other Organisations –To receive reports from Outside Organisations.

- a. Police – Ongoing concerns within the Woodlands were raised.
- b. Ward Councillor Report – Cllr Marjoram asked for his apologies to be given and to give council his thanks for welcoming him when he has been able to join us during his time as ESBC councillor.
- a. Flooding Warden Scheme – Some progress has been made a 2nd training session has been agreed to with the date to be confirmed. All risk assessments have been agreed awaiting a date for signing of paperwork.

- b. Flood Action Group – Successful lobbying of the Environment Agency has led to the silt clearing works at Church Lane will go ahead. Clerk has asked Andrew Griffiths MP to pursue a meeting with all stakeholders as soon as possible.
 - c. To Report Highways Issues – Marchington Relief Road – Cllr Hayhurst brought the council up to date on recent emails from Cllr Atkins and Draycott in Clay Chairman Mark Flavell.
 - d. To report Footpath Issues – Stiles from Dingle to Windmill Drive still in need of repair.
9. To receive reports about Parish Council owned properties and grounds
- a. Silver Lane Playground Report – Cllr Hayes -
 - b. Forestside Playground and Football Pitch Report – Cllr Hayhurst (to follow)
 - c. Green Lane Community Orchard – Action – Clerk – Produce a poster asking for suggestions of what happens to the produce.
 - d. Marchington Village Hall – Cllr Mann – Acoustics within the main hall are being reviewed
 - e. Marchington Cricket Club – DIY day update 5th April. Over 100 volunteer's and several media outlets turned up to help on what was a positive day. Vote of thanks was given to Cllr Morgan. Cllr Morgan asked council if the culvert and brook at the Cricket Club could be fenced for safety reasons. Cllr Nixon proposed that a budget of £400 be agreed unanimous approval was given for the works.
10. Chair/Councillor Reports
- a. Clearing of Copse, Silver Lane – Council agreed to the quote from AMEY of £4000 In basic principle subject to a site meeting and to ensure the price was fixed and that all works, specifications and access were made clear.
Action – Clerk – Arrange a site meeting, Clerk to chase quote for kit bridges.
 - b. Private and Confidential Meetings – Cllr Morgan raised the need for a policy on Private and Confidential meetings – Action – Clerk
 - c. External Contractors – **Action Clerk to obtain Health and Safety Policy and Insurance details of all contractors.**
 - d. Defib – Weekly Checks – Steve Morris to take over once Cllr Ford leaves office.
 - e. Vote of Thanks to outgoing Councillors – Cllr Hayhurst thanked Cllr Darby, Cllr Ford, Cllr Chubb and Cllr Husey for the commitment and hard work as Parish Councillors.
11. Clerks Reports
- a. Ratification of policies. The Following polices were unanimously approved
Reserves Policy
Privacy Policy
Privacy Notice
Safeguarding Policy
Grievance Policy
Disciplinary Policy
Co-option Policy
Consent for holding personal data form
Complaint procedure

Further changes are required to Solar and Small Grant Terms and conditions
 - b. Hall Road Drainage Update – Additional work will be required on Hall Road to solve the drainage issues
 - c. Councillor emails – From start of new council session. All councillors will have a separate email for council business. **Action – Clerk**

- d. Election Update – As the election is uncontested there will not be a parish council election. All current councillors will cease to hold office on 7th May. New Councillors will take office from 7th May. Annual meeting to be held on 14th May – 7pm
- e. Clerk – Easter Hours – Clerk will be working reduced hours during the Easter Holiday.

12. Correspondence

Freedom of Information request was discussed.

Request for meeting from Hortons – Clerk to Action

B5017 Road Signs, resident has complained about the delay in signs being reinstated. Clerk has raised with SCC again and Draycott Parish Council as sign is within their boundary.

13. Urgent items for input onto the May 13th Meeting

Meeting closed 9.57pm

Date of Next Meeting – Tuesday 14th May 2019 – Marchington Village Hall

Annual Parish Meeting 7.00pm

May Parish Council Meeting 7.45pm