

# Marchington Parish Council

## Tuesday 11<sup>th</sup> December 2018

### Minutes

**Present**

Cllr Hayhurst – Chair, Cllr Hayes, Cllr Darby, Cllr Nixon, Cllr Ford, Cllr Mann, Cllr Ford, Cllr Morgan, Cllr Chubb.

Parish Clerk – Catherine Thompson

PCSO Hales (part)

2 members of the public.

1. Apologies and Approval of Absence – None Received
2. To receive Declarations of Interest and Dispensations – Cllr Mann – Village Hall – Item 7b
3. Public Participation – None
4. To approve and sign the minutes as a true record of the meeting held on 13<sup>th</sup> November 2018  
Proposed - Cllr Chubb  
Seconded - Cllr Nixon
5. Update on progress from the minutes – The Clerk to update council on progress of action points from previous meetings. (report previously circulated)
6. To consider planning applications and receive planning decisions review planning appeals and enforcement issues.
  - a. Applications
    - **P/2018/01246 – Land off Moisty Lane** – Erection of an agricultural building.  
**Action – Chair – Respond to Cllr Darby’s query.**  
**Action – Clerk - Marchington Parish Council wishes to make no comment.**
  - b. Decisions –
    - P/2018/01186 – Threshing Barn 4, Brookhouse Court, Birch Cross - Erection of a detached garden room to use as a painting/sewing studio for personal use and installation of glazing and door to existing porch – **APPROVED**
    - P/2018/01236 - 2 Bridge Cottages, Church Lane, Marchington - Application under Section 73 of the Town and Country Planning Act 1990 for the erection of a two storey extension and front porch without complying with Condition 3 of planning permission P/2017/00384 relating to the roof light windows in the south west roof slope to be opened and not obscurely glazed – **APPROVED**
    - P/2018/01299 - High Ridge, The Square, Marchington – Tree Works – **APPROVED**
  - c. Planning Enforcement Updates –  
Marchington Woodlands – Earth Works – ESBC not taking action  
Forestside Garage Extension – Planning Application expected
7. Finance
  - a. To authorise payments as listed

Date	Monies received:	
30-Nov	Interest	£13.07

**TOTAL OF RECEIPTS**

**£13.07**

Date	Invoices/Money to be paid out:	Net	Vat	Net	Chq No
11-Dec	Catherine Thompson Salary	£480.92	£0.00	£480.92	2231
11-Dec	Catherine Thompson Expenses & Travel	£35.69	£0.00	£35.69	
11-Dec	Catherine Thompson - Grounds Maintenance Expenses	£41.31	£8.26	£49.57	
11-Dec	Henry hall	£195.85	£0.00	£195.85	2232
11-Dec	EON Energy - Marchington Cricket Club	£37.36	£1.87	£39.23	2233
11-Dec	South Staffs Water - Marchington Cricket Club	£14.80	£0.00	£14.80	2234
11-Dec	Perennial Landscapes - August	£206.25	£41.25	£247.50	2235
11-Dec	Perennial Landscapes - September	£206.25	£41.25	£247.50	2236

£566.18

**£1,218.43      £92.63      £1,311.06**

Amount available in bank before deducting the above expenditures

Gold Account	£39,505.95	
Current Account	£1,002.65	
Solar Farm Account - Leek Building Society	£29,800.81	£70,309.41

Proposed – Cllr Husey  
Seconded – Cllr Darby

**Action – Clerk - Ask Cricket Club to take over bills from 1<sup>st</sup> December. Check they are insured separately.**

- b. Trade refuse payment – Marchington Village Hall  
Vote taken for council to continue to pay for the refuse collection from the Village Hall. It was RESOLVED 7 – 1 to continue paying this charge.
- c. Bank Balances from precept grant applicants have been received.  
**Action – Clerk – Circulate bank balances.**

8. Other Organisations –To receive reports from Outside Organisations.

- a. Police – Increase in vehicle crime within the area.
- b. Ward Councillor Report –
- c. Flooding Committee – Individual House Surveys will be undertaken by the EA on 19<sup>th</sup> December as well as additional surveying of Marchington Brook. EA and Parish Council working to form a Flood Action Group in the New Year. Still awaiting a finalised date for the Flood Warden Training.
- d. To Report Highways Issues – Road is being eroded next to brook on Green Lane  
**Action – Clerk - report to Graham Hunt**
- e. To report Footpath Issues – Stiles from Moisty Lane – Dingle reported as loose.

9. To receive reports about Parish Council owned properties and grounds

- a. Silver Lane Playground Report – Cllr Ford
- b. Forestside Playground and Football Pitch Report – Cllr Chubb  
**Action – Clerk – Get quotes for an upgrade.**
- c. Green Lane Community Orchard.
- d. Marchington Village Hall – Cllr Mann  
Thanks given for donation of £500 to the Village Hall committee for help with the costs relating to the water Leak. Conference Room is being updated.  
**Action – Clerk – Arrange for Roll of honour board to be updated.**

- e. Marchington Cricket Club – Work continuing at pavilion.
- f. Marchington Woodlands Parish Garden – Following a query last month a lease is in place.  
**Action – Clerk – Request a copy of lease from tenant.**

#### 10. Chair/Councillor Reports

- a. Fire Hydrant Locations – Cllr Morgan  
**Action – Clerk – Continue to investigate.**
- b. Parish Clerk Office Expenses – Cllr Hayes  
It was RESOLVED by a unanimous decision to pay £9 per month to the Clerk for a contribution towards utilities for use of home office.
- c. Compostable Toilet – Cllr Nixon – Carry over to January Agenda
- d. Electric Charging Point Silver Lane – Cllr Nixon  
**Action - Cllr Nixon - investigate costs and report back to February meeting.**
- e. Henry Hall – Visit to Woodlands – Damaged overhanging tree –  
**Action – Clerk – contact SCC.**
- f. Spending of Solar Park Money – Cllr Nixon – Policy is forthcoming and will be sent to all Councillors for review.
- g. Marchington Woodlands Triangle – Cllr Nixon – Ongoing

#### 11. Clerks Reports

- a. Election Timetable and Webinar - Local Council Elections will take place 2nd May 2019. Clerk undertaking training via Webinar on 9<sup>th</sup> January.
- b. Adoption of revised standing orders, financial regulations (previously circulated) It was resolved to adopt the revised Standing Orders and Financial Regulations
- c. Adoption of Health and Safety Policy – It was RESOLVED to adopt the Health and Safety policy.
- d. Clearing of Copse – Silver Lane Update  
**Action – Cllr Hayes & Cllr Morgan – Instruct contractor to commence work once queries have been answered.**
- e. Replacing Village Entry Signs – Awaiting final costs from SCC, Clerk to circulate.
- f. WW1 Trees – Decision on positions required.  
Frontage of Hilsea Crescent, Woodlands Parish Garden and Silver Lane Playing field.  
**Action – Cllr Marjoram – permission to plant on ESBC land.**  
**Action – Clerk - Countrywide and Perennial to provide quotes for planting trees.**

#### 12. Correspondence

Complaint re potholes on Church Lane.  
Industrial Estate – Noise Complaints.

#### 13. Urgent items for input onto the January Agenda.

Bus Shelter Damage.

Meeting Closed 9.36pm

**Date of Next Meeting – Tuesday 8<sup>th</sup> January 2019 – 7.30pm – Marchington Village Hall.**