

Marchington Parish Council
Minutes of Meeting
Tuesday 11th April 2017 at
Marchington Woodlands Village Hall – 7.30pm

Present Cllr Mann, Cllr Hayhurst, Cllr Hayes, Cllr Chubb, Cllr Darby, Cllr Ford, Cllr Morgan,
Cllr Husey, Ward Cllr Stephen Smith
PCSO Hadfield
Parish Clerk – Catherine Thompson
6 members of the public

1. **Apologies for Absence – Cllr Nixon**
2. **Declarations of Interest and Dispensations – Cllr Morgan – Chawner Alms Houses**
3. **Public Participation -**
4. **Minutes of Previous Meeting** – Approval of minutes of meeting held on 14th March (previously circulated)
Proposed - Cllr Morgan
Seconded – Cllr Husey
5. **Matters of Report/Discussion of Public Participation – Matters arising from Minutes of Public Participation**
not included elsewhere on the Agenda
6. **Planning**
 - a. **Planning Applications Received**

P/2016/01849 – REVISED - Brickhill Farm, Stubby Lane, Marchington - Erection of a stable block and associated concrete walkway and change of use to the exercising of horses.
Cllrs discussed the revised plans with the applicant and representatives from the neighbouring property.
Action – Clerk – Respond to Kerry Challoner - The current plans are an improvement but there were still concerns. Parish Council to ask for conditions on the application:
The narrow track on the western side of the neighbouring property Gwenciliffe should not be used by commercial vehicles as the access onto the B5017 is dangerous and use by large vehicles will result in further damage to the neighbouring properties’ hedges and trees.
Brickhill Farm remains a residential property and is not changed to commercial use as an equestrian business.
Siting of the muck heap, described in the original application, should be sited a respectful distance from the neighbouring Gwenciliffe property and its’ boundary hedges.
Any lighting of the new stable block is sympathetic to the neighbouring Gwenciliffe property and is not intrusive.
 - b. **Planning Decisions Received**

P/2017/00212 – Bramley Cottage, Church Lane, Marchington – Crown Reduction by 50% of Holly Tree
APPROVED
P/2017/00214 - Tree Works - Yew Tree House – High Street, Marchington
APPROVED
P/2017/00197 – Land Adjacent to Church Farm, Church Lane, Marchington – Removal of 4 x Sycamore and 2 x Wild Cherry Trees.
REJECTED – All trees now subject to a Tree Preservation Order.
P/2017/00271 – Church Farm – Church Lane – Removal of one Norway Maple Tree – Damaged
APPROVED
P/2016/01661 - Crown reduction by 40% one Oak tree, remove isolated branches of one Oak tree, one Hornbeam tree and one Maple tree and felling of one Sycamore tree – St Peters School
PART APPROVAL – Oak Tree now subject of a Tree Preservation Order.

c. Planning Appeals – None Received

d. Barracks Development – Update from Barton Wilmore- Surveys and reports are underway and the asbestos removal is about to commence. Once the reports and survey work is complete we should have a clearer idea of a planning application submission date.

7. Finance and Administration

a. Precept – Request from Chawner Alms Houses.

The Chawner Alms Houses committee have decided to continue with their application for a grant towards the bathroom refurbishment of Cottage No 2. Invoices for this work have been received by the clerk and payment will be made when the precept has been received from ESBC

b. Report on Payments to be made –

Receipts

Interest	£ .33
ESBC Neighbourhood Fund Grant	£ 7500.00
Marchington Solar Deed of Benefit	£ 5000.00
Western Power Wayleave Agreement	£ 25.81
Total Receipts	<u>£12,526.14</u>

Expenditure

Catherine Thompson Salary expenses & travel	£ 463.00
Henry Hall	£ 254.15
Playdale – Silver Lane Project deposit	£ 8343.78
Reimbursement for Bulbs	£ 50.10
Wainwright Rhodes Design – Cricket Club	£ 268.19
SPCA Membership 2017/18	£ 305.00
Community Council of Staffordshire	£ 25.00
ESBC Road Sweeping and Litter	£ 292.50
ESBC Trade Refuse	£ 74.49
PB Enterprises	£ 240.00
Employers NI Contribution L Hoptroff	£ 56.38
Total Expenditure	<u>£10184.16</u>

Gold Account Balance as at 28th February £ 48,141.42

Current Account Balance as at 28th February 2017 £ 1,006.02

Proposed - Cllr Husey Seconded - Cllr Hayhurst

c. Councillor Questions

8. Properties and Grounds

a. Silver Lane Playground Report – Cllr Hayes

i. Playground Project Update – Cllr Hayhurst, Work has started and will hopefully be complete within a week.

ii. Payment of final Invoice – Cllrs agreed to hold paying the final invoice from Playdale for the equipment until Clerk and Cllr Hayhurst are satisfied with the installation.

b. Forestside Playground and Football Pitch Report – Cllr Mann

Action – Clerk – Ask Henry Hall to apply preservative to benches

c. Green Lane Community Orchard – A resident reported that trees have been damaged by Grounds Maintenance contractor.

Action – Clerk – Contact Bloomin Gardens

d. Marchington Village Hall – Cllr Mann – Work on the Lounge is progressing with the installation of the kitchen being completed soon.

e. Marchington Cricket Club – Cllr Morgan – Local farmer has completed works on the boundary hedges. Lease is nearly ready and will need to be signed before September 2017 with the first rent due in April 2018.

f. Councillor Questions – Resident concerned about damage to the drainage ditch next to Silver Lane by cows.

Action – Clerk – Contact farmer and see if area can be fenced off.

9. Highways and General Purpose

a. Neighbourhood Highways Team – Staffordshire County Council

Clerk reported that we have a new contact – Trevor Marshall.

Action – All Cllrs – Report to Clerk areas of concern that can be forwarded to Mr Marshall

b. Highways – Staffordshire County Council

Cllr Mann reported that Green Lane is being eroded by Marchington Brook in 2 places.

Action – Clerk – Report to SCC.

c. ESBC

d. Footpaths – Nothing to report

e. Enforcement – Church Lane Hedge – Ongoing

f. Councillor Questions –

10. Other Organisations – Updates and Reports

a. Police – Shed Break Ins – Jacks Lane – Access was gained from the field adjoining the properties.

Action – Cllr Mann – Sheds are being targeted in the area; shed alarms are available from DIY stores.

CCTV Cameras – The Square – Cllr asked PCSO Hadfield to Check that cameras are complying regulations.

Action – PCSO Hadfield – to Report back to council

b. HMP Dovegate - Liaison Meeting 12th April. Cllr Morgan & Cllr Darby to attend. Two prison vans driven through the village have been reported in the last month

c. Flooding Committee – No Report – **Action - Clerk to contact Mr Heappey for an update**

d. Councillor Questions

11. General

a. Chairman's/Councillor Reports

i. Land at Marchington Woodlands – All Cllrs agreed to remove from Agenda.

ii. Marchington Woodlands Village Hall – Drainage works will start as soon land dries out.

iii. Parking The Square – Nothing to report

iv. Tree Survey – Clerk has contacted 2 potential providers who she will meet in late April.

Post meeting note – 3rd contractor has been approached to quote.

v. Dog Bin – Marchington Woodlands Village Hall

Action – Clerk – to contact Mr and Mrs Hill, to inform them of council decision taken after speaking to local residents not to site a bin in Marchington Woodlands.

b. Clerk Report

i. Audit Procedure Session – Clerk Attended 10th April

ii. Parish Annual Meeting will start at 7pm on 9th May 2017, followed by the monthly meeting at 7.30pm

c. New Items for discussion

d. Correspondence

i. Grant Thornton Annual Review Forms received.

e. Councillor Questions

i. Green Lane Solar Farm – Deed Of Benefit Due – Clerk to follow up

12. Any Other Business

Do we need to inform insurance company of new playground equipment?

Action – Clerk to speak to Insurance Company

Date and time of next meeting.

Annual Parish Meeting

Tuesday May 9th - 7.00pm – Marchington Village Hall – Committee Room

May Monthly Meeting

Tuesday May 9th - 7.30pm – Marchington Village Hall – Committee Room

Meeting Closed at 9.30pm