

MARCHINGTON PARISH COUNCIL

Tuesday 14th August - Marchington Woodlands Village Hall

Minutes

Present – Cllr Hayes, Cllr Hayhurst, Cllr Chubb, Cllr Mann, Cllr Nixon, Cllr Darby, Cllr Husey, Cllr Morgan
Borough Councillor – Gordon Marjoram
Parish Clerk – Catherine Thompson
6 members of the public.

1. **Apologies for Absence** – Cllr Ford, PCSO Hadfield, PC R Lymer.
2. **Declarations of Interest and Dispensations** - Cllr Hayhurst – Planning Application P/2018/00911
3. **Public Participation** - Mr S Miller – Spoke to the meeting about his concerns about the revised application for Jacks Lane Development P/2018/00002
4. **Minutes of Previous Meeting** – Approval of minutes of meeting held on 10th July 2018 (previously circulated)
Proposed – Cllr Husey
Seconded – Cllr Morgan
5. **Matters of Report/Discussion of Public Participation** – Matters arising from Minutes of Public Participation not included elsewhere on the Agenda.
6. **Planning**
 - a. Planning Applications Received –
 - i. P/2018/0002 – Land adjacent to Jacks Lane, Marchington - Reserved Matters application for the erection of 5 detached dwellings with associated garages including details of appearance, landscaping, layout and scale (Revised Plans and additional Details including Drainage Proposals)

Marchington Parish council would like to make the following comments.

Hedging – The revision to include hedging on the Jacks Lane Boundary has been noted as a positive change by the Parish Council but we would request a covenant be placed on the titles to the properties to ensure future home owners cannot remove the hedge at any time.

Siting of Houses – The re-design of the plot, with the inclusion of two bungalows and the reshaping of the roof profiles and plot positioning of the houses has been taken as a positive step forward, however, the raised elevation of the plot means the development overlooks the existing properties on Jacks Lane and the lack of smaller homes in the scheme is a disappointment.

Site Drainage - The Revised Site Drainage Plan appears to be almost identical to the original submission. The current plans still do not appear to consider the existing surface and foul water issues already experienced in this part of the village.

Condition 11 of the decision notice for the outline planning permission of this site granted on 30th November 2016 P/2016/00978 states that :- “No development shall take place until details of a phased drainage scheme for foul and surface water disposal, that has been informed by an assessment of the hydrological and hydrogeological context of the development in relation to disposal of surface water and an assessment of the need for improvements to the public foul sewerage system necessary to ensure that there is sufficient capacity with the system to accommodate the development”

- There has still been no Hydrological and Flood Risk Assessment report as part of the planning application; therefore the applicants have not met Condition 11. We therefore request a Flood Risk Assessment is made as soon as possible.

- There has been no consideration of the surface water runoff from the field to the rear of the development plot. It would be prudent to install a French drain along the rear site boundary to prevent this.
- We do not believe the surface water attenuation tank proposed is large enough to cope with the runoff water from the development or that of the field directly behind. If the tank is not big enough then water will be forced back up the gullies, flooding the area around the new properties and flowing directly onto Jacks Lane.
- Marchington Parish Council would prefer an ultra-low discharge SUDS, 0.05 L/s per property which would be much more beneficial to the village drainage. This would consist of each property having its own attenuation tank and rainwater harvesting linked to this system.
- Who will be responsible for the ongoing maintenance of the attenuation tank as this is not specified in the planning documentation.

We have held meetings with Severn Trent Water Ltd and the environment Agency regarding the ongoing flooding issues along Jacks Lane. The drains along Jacks Lane are already failing and cannot cope with current levels of rainfall with the road flooding even after a short periods of rain. Severn Trent have described them as overloaded and not fit for purpose. Marchington Parish Council still believe that until remedial works are carried out, no new properties should be added onto this system.

Action – Clerk – Forward Comments to ESBC Planning Department.

- ii. P/2018/00920 – 12 Woodland Views, Marchington -
Felling of one Poplar, crown reduction of one Willow by 4 metres, crown reduction of two Conifers by approx. 5m, felling of Conifer, crown reduction of Cedar by approx. 4m
Action – Clerk - No Comment Submitted after email consultation with Councillors.
- iii. P/2018/00911 - Land adjacent to Smallwood Manor, Netherland Green.
Siting of a mobile home as an agricultural worker's dwelling for a period of 3 years and installation of septic tank.
Action – Clerk - Marchington Parish Council wishes to make no comment.
- iv. P/2018/00940 – Marchington Solar Farm, Station Road, Draycott in the Clay
Extension in term from 25 to 40 years.
Action – Clerk - Marchington Parish Council wishes to make no comment.

- b. Planning Decisions Received – None Received
- c. Planning Appeals Received – None Received.
- d. Councillor Questions – None

7. Finance and Administration

- a. Report on Payments to be made

Date	Monies received:	
02-Jul	Interest	£6.44
02-Jul	HMRC VAT Refund	£4,227.80
TOTAL OF RECEIPTS		£4,234.24

Date	Invoices/Money to be paid out:	Net	Vat		Chq No
14-Aug	Catherine Thompson Salary	£437.20	£0.00	£437.20	2192
14-Aug	Catherine Thompson Expenses & Travel	£86.94	£11.00	£97.94	
14-Aug	Henry Hall - Grounds Maintenance July & August	£151.25	£0.00	£151.25	2198
14-Aug	Countrywide Grounds Maintenance - July	£127.08	£25.42	£152.50	2194
14-Aug	Countrywide Grounds Maintenance - August	£127.08	£25.42	£152.50	2195
14-Aug	CILCA Course Cost For Clerk (half to be reimbursed)	£340.00	£68.00	£408.00	2196
14-Aug	Solar Farm Grant - Bulls Head Marchington C/o Ian Morgan	£321.15	£0.00	£321.15	2197
14-Aug	Catherine Thompson - Grounds Maintenance	£24.95	£4.99	£29.94	2199
		£1,615.65	£134.83	£1,750.48	

Amount available in bank before deducting the above expenditures

Gold Account

£32,455.35

Current Account

£1,006.89

Solar Farm Account - Leek Building Society

£29,800.01

£63,262.25

Proposed - Cllr Husey
Seconded – Cllr Nixon

- b. Annual Insurance Premium – Awaiting quotations from Insurance Brokers to be circulated before September meeting.

8. Properties and Grounds

- a. Silver Lane Playground Report – Cllr Mann
Gate post loose into play area and benches need painting.
Action – Clerk – Remind Henry
- b. Forestside Playground and Football Pitch Report – Cllr Ford
Action – Clerk - Sign on Multi-play equipment and photo during refurbishment .
- i. Forestside Playground Refurbishment – Clerk met with contractor on 8th August awaiting draft plans.
- ii. Forestside Football Nets
Action – Clerk - Check with Perennial Landscapes about the pegs.
- c. Green Lane Community Orchard – Knotweed Quotations received.
Council reviewed quotes and a vote was taken on each Unanimous decision to employ Shires Weed Free.
Action – Clerk – take on Shires Weed Free and inform Jane Hilton
- d. Marchington Village Hall - Cllr Mann
Currently closed and undergoing refurbishment, Back room new lighting, Main Hall Ceiling has been removed and lighting removed and the hall is being painted. Stage has been treated to make the surface non slip.
- e. Marchington Cricket Club - Cllr Morgan
Vandalism reported 30th July 2018. Windows of the Score Box smashed and damaged to the side door of Pavilion making it unusable. Police have details and are pursuing.
- f. Councillor Questions - Gate at Silver Lane Cllr Morgan reported that the gate posts are fine a new gate is all that is required. **Action – Cllr Morgan.**

9. Highways and General Purpose

- a. Neighbourhood Highways Team & SCC Highways – Meeting Date for SCC with Cllr Hayes and Nixon.
Drains at Green Lane still blocked
Pot holes on Moisty Lane.
Action – Clerk – Chase SCC Highways
- b. Footpaths – Dingle stile – Still in need of repair.
Bin at Moisty Lane still missing.
Action – Clerk – Chase ESBC
- c. Enforcement – Forestside Garage Areas - Enforcement Officer has visited site and advised that planning permission is required. Resident working with ESBC.

10. Other Organisations – Updates and Reports

- a. Police – Vandalism around village and an assault on Church Lane have been reported to the police in the last two weeks. There is CCTV of the assault and the offenders have been identified and the police have their names.
Councillors are concerned about the increase of anti-social behaviour in the village and how we can work with the police.
Action – Clerk – Contact Draycott PC Clerk re incident at the Barn. Advertise that all incidences must be reported to 101 in Chairs report.
- b. ESBC –
- c. Flooding Committee – Clerk asked for help in regards to the Flood Warden Training as her emails are not being answered. Cllr Hayhurst asked for Borough Councillors help as the Parish Council feeling let down with the lack of support from the County Council.
Action – Cllr Marjoram

11. General

- a. Chair/Councillor Reports
 - i. Marchington Woodlands Village Hall. Bench situated at the back of the Village Hall is in need of repair.
Action – Clerk – Ask Henry to facilitate repair
 - ii. WW1 Commemorations – Unfortunately the Parish Council cannot give funding to place of worship due to the local government act 1894 and cannot fund new war memorials as stated in the War Memorials (Local Powers) Act 1923
Councillors then discussed how the Parish Council could commemorate the anniversary a plaque at both village halls or by the planting of a tree.
Action – Clerk – Email out to Councillors design – Councillors to respond with their choice of wording.
Action – Clerk – Contact Wendy with request to install plaque at Marchington Village Hall.
 - iii. Marchington Twinning Association funds – Cllr Husey.
The Twinning Association is to be disbanded, the association has offered to gift the money held in its saving account back to the Parish Council with a caveat that if the twinning is to be re-established it can be returned.
Actions – Cllr Morgan – Determine time span for caveat and report to clerk.
 - iv. Footpath from Forestside to Silver Lane – Cllr Husey
Cllr Husey asked if it was possible for a footpath to be installed linking the Forestside Estate to the main village.
Action - Clerk – Look into land ownership and report back to Cllrs.
 - v. Best Kept Village – Cllr Nixon reported that Marchington received a Highly Commended in the competition and circulated a number of suggestions for next year.
- b. Clerk Reports
 - i. Marchington Woodlands Road Signs – Costs for the 10 signs were circulated and Cllr Morgan proposed that the signs are paid for out of solar park deed of benefit funds. All Cllrs unanimously agreed.
Action – Clerk – Place Order
 - ii. Forestside Road Sign – Cost for the Sign and Installation were circulated Cllr Hayhurst proposed that the sign was to be paid for out of the Solar Park Deed of Benefit. All Cllrs unanimously agreed.

Action – Clerk – Place Order for sign in Dark Oak arrange for installation.

- iii. Blocked Drain – Hall Road – Clerk has been in contact with Andrew Griffith's offices who are chasing a response from SCC.
- iv. Storage of Archive – Minute Books from 1894 have been discovered. Clerk will ask Staffordshire County Council Archive to take them.
Action – Cllr Mann – Chase Village Hall Committee for answer to letting the Parish Council has a filing cabinet in the store room. If required Cllr Husey has a cabinet we can utilise.
- v. Clerk Holiday 17th August – 3rd September – Parish Phone will be held by Cllr Morgan for the duration.

c. Correspondence

B5017 Flooding – Mr D Mayne – Cllr Hayhurst read a letter from Mr Mayne about the flooding on the B5017.

Action – Clerk – Ask Foresight Group for a response.

Community Council of Staffordshire – Closure

Forestsides Football Nets – Mr M Robinson

Request for Donation for repairs to Church Organ – St Peters PC.

12. Any Other Business

Silver Lane Car Park – **Action – Clerk - Add onto September Agenda**

Village Name Signs need updating - **Action – Clerk – Look into process and costs.**

Meeting Closed 10.06pm

Date of Next Meeting - Tuesday 11th September– 7.30pm – Marchington Village Hall.

Catherine Thompson – Clerk to the Council